

INTERMEDIATE AWARDS

APPLICATION FOR UNDERGRADUATE AWARDS



Please enter your full name	
Student ID No	
Programme and Year of Study	
Address to which certificate should be sent:	
Email:	Contact Number:
Please indicate below which award you are applying for by ticking the appropriate box:	
Certificate of Higher Education	
Diploma of Higher Education	
Bachelors (Ordinary) Award	

*Some taught postgraduate courses do not provide a Postgraduate Certificate award, so please refer to your Programme Handbook to find out if this intermediate award is available before applying.

APPLICATION DEADLINE:	31 October
AWARDED:	31 December**

** Please allow 6-8 weeks after the award date for delivery of your certificate

NOTES

1. Applications must be submitted by the specified deadline date above
2. When completed, this form must be returned to
 - Student Records & Awards student-records-awards@hw.ac.uk

Payment Instructions		
Payment will be arranged via the Student Service Centre who will contact you directly.		
Please tick the preferred delivery method:		
Fee: £45.00	Royal Mail Delivery (UK only): £5.00 <input type="checkbox"/>	DHL Delivery: £20.00 <input type="checkbox"/>

* Please note that the award and delivery fee is mandatory.

I hereby make application for intermediate award(s) and understand that a fee of £45.00 per award is mandatory plus the appropriate delivery fee.

Signature:		Date of Application:
SRA Use:	Certificate issued: Diploma issued:	For Cash Office Use: 01 6620 4240 C10 Fee paid£ Date