

Student Declaration

All students must confirm that they have read, understood and accept the terms and conditions set out in the following declaration before enrolment with Heriot-Watt University can be finalised. Failure to agree to the student declaration will result in a student not being enrolled and unable to proceed on their programme of study.

1. I certify that the information I have given is correct to the best of my knowledge and that I will update the University with any change in personal or contact details as soon as possible.
2. I recognise that it is my responsibility to ensure that I am correctly enrolled.
3. I understand that an enrolled student is required to abide by the regulations of the University and conform with its Policies, Procedures, Ordinances and Regulations. Students have a responsibility to ensure that they are aware of the information contained in their Student Handbook for the campus at which they are studying.
4. I understand that the University's values set the expectations for my behaviour as a student. These are:
 - Belong to a diverse, inclusive and international community working together across boundaries and cultures
 - Inspire curiosity to learn and find solutions that transform lives
 - Collaborate by working in partnership to shape the future whilst taking responsibility for our own actions
 - Celebrate excellence and take pride in the achievements of our students, staff and alumniThis includes my behaviour towards students, staff and on social media; any behaviour to the contrary will be addressed under the [University's discipline procedures](#).
5. I accept liability for payment of all fees and charges due to Heriot-Watt University or partner institutions in the absence of a payment by an awarding body, employer or sponsor.
6. I understand and agree that fees are non-refundable.
7. I understand that the University will communicate with me via my University e-mail account and recognise that it is my responsibility to check this account daily. I agree to abide by the [IT and Communications Facilities Acceptable Use Policy](#)
8. I understand that the University may use my personal data as set out in the University [Privacy notice for current students](#) and [Data Protection Policy](#), in accordance with the UK Data Protection Act 2018, EU General Data Protection Regulation and other privacy laws that may apply where I am studying.
9. I understand that only by disclosing a disability, medical condition or specific learning difficulty *and* making contact with the service to discuss my support needs will Heriot-Watt University Disability Service be able to arrange any individual support requirements that I may have. If you suspect you have a disability, you also need to seek advice from the disability service disability@hw.ac.uk
10. I understand that a student enrolled at the Dubai Campus is required to abide by the [Code of Conduct](#) set out by Dubai International Academic City (DIAC). The Code of Conduct is applicable within the Dubai Campus and throughout Dubai Knowledge Park (DKP).
11. I understand that all students are strongly advised to obtain suitable insurance (for example, health, accommodation and/or travel insurance where relevant) for the duration of their studies.
12. I agree to inform the University of any relevant criminal proceedings that I may be subject to during the period of my studies. Details of relevant offences are here: <https://www.hw.ac.uk/students/studies/record/criminal-offences.htm>
13. I agree that if I am undertaking a Graduate Apprenticeship at Heriot-Watt University then the terms of my contract between the University and my employer also apply.
14. I understand that the University may record any learning and teaching activities for academic purposes. I agree that I will not download, access or use these recordings for any purpose other than my studies at Heriot-Watt University and will not copy or share the recordings, in whole or in part, in any way with any other party.
15. I agree to follow all guidance and instructions provided by the University and relevant national Governments for circumstances arising beyond their control, which may include, but are not limited to: fire, flood, or any other incident that renders the University's buildings unsafe to use; terrorist act (or threat of terrorist act); natural disaster; pandemic or a period of national mourning.