Student Declaration

All students must confirm that they have read, understood and accept the terms and conditions set out in the following declaration before enrolment with Heriot-Watt University can be finalised. Failure to agree to the student declaration will result in a student not being enrolled and unable to proceed on their programme of study.

1. I certify that the information I have given is correct to the best of my knowledge and that I will update the University with any change in personal or contact details as soon as possible.
2. I recognise that it is my responsibility to ensure that I am correctly enrolled.
3. I understand that an enrolled student is required to abide by the regulations of the University and conform with its Policies, Procedures, Ordinances and Regulations. Students have a responsibility to ensure that they are aware of the information contained in their Student Handbook for the campus at which they are studying.
4. I understand that the University’s values set the expectations for my behaviour as a student. These are:
   - Belong to a diverse, inclusive and international community working together across boundaries and cultures
   - Inspire curiosity to learn and find solutions that transform lives
   - Collaborate by working in partnership to shape the future whilst taking responsibility for our own actions
   - Celebrate excellence and take pride in the achievements of our students, staff and alumni
This includes my behaviour towards students, staff and on social media; any behaviour to the contrary will be addressed under the University’s discipline procedures.
5. I accept liability for payment of all fees and charges due to Heriot-Watt University or partner institutions in the absence of a payment by an awarding body, employer or sponsor.
6. I understand and agree that fees are non-refundable.
7. I understand that the University will communicate with me via my University e-mail account and recognise that it is my responsibility to check this account daily. I agree to abide by the IT and Communications Facilities Acceptable Use Policy.
8. I understand that the University may use my personal data as set out in the University Privacy notice for current students and Data Protection Policy, in accordance with the UK Data Protection Act 2018, EU General Data Protection Regulation and other privacy laws that may apply where I am studying.
9. I understand that only by disclosing a disability, medical condition or specific learning difficulty and making contact with the service to discuss my support needs will Heriot-Watt University Disability Service be able to arrange any individual support requirements that I may have. If you suspect you have a disability, you also need to seek advice from the disability service disability@hw.ac.uk.
10. I understand that a student enrolled at the Dubai Campus is required to abide by the Code of Conduct set out by Dubai International Academic City (DIAC). The Code of Conduct is applicable within the Dubai Campus and throughout Dubai Knowledge Park (DKP).
11. I understand that all students are strongly advised to obtain suitable insurance (for example, health, accommodation and/or travel insurance where relevant) for the duration of their studies.
12. I agree to inform the University of any relevant criminal proceedings that I may be subject to during the period of my studies. Details of relevant offences are here: https://www.hw.ac.uk/students/studies/record/criminal-offences.htm.
13. I agree that if I am undertaking a Graduate Apprenticeship at Heriot-Watt University then the terms of my contract between the University and my employer also apply.
14. I understand that the University may record any learning and teaching activities for academic purposes. I agree that I will not download, access or use these recordings for any purpose other than my studies at Heriot-Watt University and will not copy or share the recordings, in whole or in part, in any way with any other party.
15. I agree to follow all guidance and instructions provided by the University and relevant national Governments for circumstances arising beyond their control, which may include, but are not limited to: fire, flood, or any other incident that renders the University’s buildings unsafe to use; terrorist act (or threat of terrorist act); natural disaster; pandemic or a period of national mourning.