

REASSESSMENT APPLICATION FORM

ALP and IDL Students

(For August examination diet during academic year 2019/20)

Personal Details

First name(s):		Family Name:	
ID Number:		Daytime Contact Number:	
Programme and Year:		Programme Code:	

Examination Details

Course Code	Title of Course	Fee £35.00 per course*
* If you have presented a medical certificate for any assessment(s), no fee is required for the corresponding re-assessment(s). Enter 'MC' in the column headed 'Fee'.		Late fee £35.00 (if applicable)
		Total fee payable

Declaration

I understand that I am required to abide by the regulations of the University and to conform to its discipline procedures.	
Signature _____	Date _____

Method of Payment (Payment can also be made by cheque or postal order)

Payment can be made by contacting the Student Service Centre by 30 July:

Email: studentcentre@hw.ac.uk

This form should be returned to the Student Service Centre, Hugh Nisbet Building, Heriot-Watt University, Riccarton, Edinburgh, EH14 4AS, email: studentcentre@hw.ac.uk, fax: 0131 451 8253 by 19 May 2020 along with the appropriate fee