



Request for Exemption of Late Enrolment Payment

All **continuing on-campus students** in attendance at the University in Academic Year 2021/22 are required to enrol by the start of the new Academic year on the 13 September 2021 or the 12 September 2021 for Dubai campus students. Or for semester 2 starts by the 10 January 2022 or 9 January 2022 for Dubai campus students.

Details can be found at <http://www.hw.ac.uk/students/studies/enrolment.htm>

If a student is unable to enrol by the specified date, a late fee of £40 or 240 AED or 220 MYR may be applied.

Exemption from the payment of a late fee may only be considered in certain cases.

Student Name:			
HWU Person ID:			
Programme:		Year:	

Exemption from the payment will only be considered in the following cases:	Tick Box
Medical Reasons	
Compassionate Grounds	
Visa Related Reasons	
Other	

Please provide further details below:

Signature of Student:		Date:	
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Please submit the completed form by 'Log an enquiry' via the AskHWU tile in your student portal.

For staff use:

Approved? (Y or N)		Approved by:		Student informed:	
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