



UK | DUBAI | MALAYSIA

GUIDE TO COMPLETING THE ONLINE STUDENT VISA APPLICATION FROM OUTSIDE THE UK

You must apply online for a [Student visa](#).

It costs £348.00 to apply for this visa from outside the UK for the main applicant and any dependants applying at the same time.

You will also have to pay the Immigration Health Surcharge as part of your application. You can check here how much you will have to pay [here](#).

Throughout the application, you will have the option to review and change your answers. Whenever you see a green 'save and continue' button, make sure you click it.

This is purely a guide and depending on your answers, you may see different questions. If they do not appear in this guide and you are unsure how to answer, please email us for advice.

Confirm what type of visa you want to apply for from the options below. If you are not sure you can use [Check if you need a UK visa tool](#).

Browse: Study in the UK

Find the right study visa

[Check if you need a UK visa](#)

Types of study visa

[Student visa](#)

[Child Student visa](#)

[Standard Visitor visa](#)

[Study English in the UK \(Short-term study visa\)](#)

For the question below you should select 'No'

Are you intending to live in one of the Crown Dependencies of the United Kingdom?

The Crown Dependencies are Jersey, Guernsey and the Isle of Man

Yes No

[Continue](#)

Answer yes or no

Do you have a current EU, EEA or Swiss passport?

The EEA includes the EU countries and Iceland, Liechtenstein and Norway

Yes No

[Continue](#)

You should select 'Student' from the options in this section

Confirm your visa type

Confirm what type of visa you want to apply for from the options below. If you are not sure, use the [check if you need a UK visa tool](#), or see the [visas and immigration guidance pages](#) for information.

The next few pages on the application form are about you

You will then come to the question below, you need to have been issued with a CAS from Heriot-Watt University to be able to answer this question accurately

Do you have a Confirmation of Acceptance for Studies (CAS) number?



Yes



No

Confirmation of Acceptance for Studies reference number

The next few pages are related to you the applicant, including your personal details, where you live, if you own the home you live in and details of your passport and or identity card.

The following question asks how Heriot-Watt University have assessed your English. Normally the answer to this question will be 'No' as your CAS is likely to indicate that your HEI have used their own method to assess your English or we have used an English language test.

Previous evidence of English language ability

Have you provided evidence of your English language ability in a previous application?

You must have provided evidence that you either:

- scored level B1, B2, C1 or C2 on an approved English language test which assessed your reading, writing, speaking and listening skills
- have a degree which was taught in English
- have an English GCSE, A level or Scottish National 4 or 5, Higher, or Advanced Higher qualification



Yes



No

Save and continue

For almost every student at Heriot-Watt University the answer to this question will be 'No'

English qualification from a UK school

Do you have an English language or literature qualification from a UK school?

This must be from a school you attended when you were under 18. You will need to provide your exam certificate.

You can use a GCSE, A level, National 4 or 5, Higher, or Advanced Higher qualification.

Yes

No

For the next question you should answer 'Yes'

Are you coming to the UK to study at a higher education provider with a track record of compliance?

[See the Register of Student sponsors](#) to confirm whether a Higher Education Provider has a track record of compliance. A Higher Education Provider with a track record of compliance will have the status 'Student Sponsor - Track Record'.

Yes

No

Save and continue

The answer to this question depends on how our Admissions team have assessed your English, if your CAS indicates that 'HEI has made own assessment' you should answer 'Yes', if we have used an English language test, for example IELTS then the answer should be 'No'

Does your Confirmation of Acceptance for Studies (CAS) statement indicate that your English language ability was assessed by your institution or that you are a 'gifted' student?

Yes No

[Save and continue](#)

Following on from the section about English language there will be a question about people who are financially dependent on you, most likely you will be answering 'No' to this question but if you are married then you might be answering 'Yes' and will need to answer the questions as appropriate.

You will then be asked for details of your parents, whether you are married or not and about any family living in the UK, again answer as appropriate.

Give details about your first parent

Family who live in the UK

This question asks about where you will be staying in the UK, if you have not organised accommodation in the UK you can just answer 'No' as it is not a requirement for your visa application to have organised accommodation in advance.

Where you will stay in the UK

Do you know where you will be staying in the UK?

Yes No

[Save and continue](#)

If you have not organised accommodation you need to give details of what your plans are as in the example below.

Where do you plan to stay in the UK?

Give as much detail as possible of where you intend to stay, for example in a hotel, private housing, or with friends. Include the names of anyone else you will live with and their relationship to you.

I have still to book accommodation at my University residences.

437 characters remaining of 500 characters

Save and continue Cancel

You should answer the questions about travel to the UK and other countries and any previous visas held for the UK or elsewhere as accurately as you can.

UK travel history

For the question below, you do not need to have a flight ticket booked or even know exactly when you plan to arrive in the UK, just give an approximate answer, for example 1st September 2021, this just gives a UKVI caseworker an idea of the start date to put on your entry visa vignette.

Your planned travel information

Date you plan to arrive in the UK

Enter date in the format DD MM YYYY

Day Month Year

01 09 2021

[Why is this information important?](#)

Save and continue

It is important for the next section; Immigration History to be as accurate as possible, if you have had a previous visa refusal for the UK or another country you should add the information here.

Immigration history

For either the UK or any other country, have you ever been:

- Refused a visa
- Refused entry at the border
- Refused permission to stay or remain
- Refused asylum
- Deported
- Removed
- Required to leave
- Excluded or banned from entry

Yes No

Save and continue

The following sections will ask you questions about any criminal convictions, war crimes, terrorist activities or views. As before answer truthfully and don't forget to select the tick box at the end of each section.



I have read all of the information about terrorist activities, organisations and views, including the guidance

Heriot-Watt University sponsor licence and address is on your CAS, in case you are not sure, the license number is F7W7RNTXX and the address is Heriot-Watt University, Edinburgh Campus, Riccarton, EH14 4AS.

Sponsor Licence Number and Address

What is your sponsor licence number?

Sponsor's address

Town/City

Postcode

[Save and continue](#)

Answer the question about your 'Place of study' as below

Place of Study

What type of sponsor will you be studying with?

The [Register of Student sponsors](#) sets out what type of sponsor each institution on the register is. A Higher Education Provider with a track record of compliance will have the status 'General Student Sponsor – Track Record'.

- Independent School
- Higher Education Provider
- Higher Education Provider with a track record of compliance
- Overseas Higher Education Provider
- Publicly Funded College
- Private Provider

Primary Site of Study

If this is Edinburgh then select 'Yes', if you are studying at our Borders or Orkney campus then select 'No' and complete the follow up questions.

Is this the site where the majority of your study will take place?

Heriot-Watt University
Edinburgh Campus
Riccarton
EH14 4AS

Yes No

[Save and continue](#)

Academic Technology Approval Scheme (ATAS)

If you require ATAS and have received your ATAS certificate, put the details down in this section. If you have not received your certificate but have applied, you can put the reference number here and still submit your application but your application will not be processed until you have provided details of your certificate.

Although the next section asks about money from an official financial sponsorship for your **continuing** studies, it does also refer to your upcoming new studies at Heriot-Watt University. In this example I have selected 'Yes' and confirmed that my sponsor has noted this on the CAS, in other cases you might have a letter.

Future Official Financial Sponsorship

Will you be receiving money from an official financial sponsor for your continuing studies?

Yes No

[What is an official financial sponsor?](#)

If you are being wholly sponsored by an official financial sponsor how will you prove this?

My Student sponsor has confirmed this information on my CAS

Letter of official financial sponsorship

I am not being wholly sponsored

[Save and continue](#)

In this section the information you require will be on your CAS including your course dates.

Course Information

Name of sponsor institution (school/college/university)

Course name

Qualification you will get

This is the level of the qualification you will receive at the end of your course.

If you are unsure about the level of your qualification, [find out what qualification levels mean here](#) or ask your sponsor institution.

Are you going to be a student union sabbatical officer?

[What is a student union sabbatical officer?](#)



Yes



No

Save and continue

Course Fees

As above, fees information will be on your CAS, if you have made an additional payment after receiving your CAS you should contact the Admissions team, you need to indicate on your visa application form the same figures that are on your CAS.

What are your course fees for your first year?

If your course is shorter than 12 months, state the total course fee. This information is on your Confirmation of Acceptance for Studies (CAS) statement. Alternatively, you can contact your sponsor for this information.

£

Have you or your parent(s) or legal guardian(s) already paid any of your course fees?

Please select No if your course does not have a fee.

Yes No

How much has been paid?

£

How can you prove this amount has been paid?

My sponsor has confirmed this information on my CAS

Receipts

Maintenance Funds

If you are using your own money to support your living costs in the UK you should select 'yes' here, if you are relying on your parents then you should select 'No'

You must show that you have enough money to cover your course fees and living costs. [Read the guidance document](#) to find out how much money you need to show and what documents you can use as evidence.

Are all of the maintenance funds required for this application in a bank account with your name on it?

Yes No

[Save and continue](#)

If you are relying on money from your parents then you should answer the following questions as indicated below. If you have a financial Scholarship from your Government, International company or the University then you should answer 'No' to the question below.

Are you relying on money held in an account under your parent(s) or legal guardian(s) name?

Yes No

Do you have permission from your parent(s) or legal guardian(s) to use this money?

Yes No

How can you prove they are your parent(s) or legal guardian(s)?

Birth certificate

Adoption certificate

Court document

You have now answered all the questions in the Student visa online application form, you will then be directed to the Document section which gives details of the documents you will need to provide with your submitted application.

Mandatory documents

These documents are mandatory and you must provide them as part of your application. Tick the box to agree that you will provide each document:

The last parts of the application will be payment of the Immigration Health Surcharge and the application fee. After this, you will then be invited to book a biometric appointment at a Visa Application Centre (VAC).

Congratulations, you have completed the first step on the road to receiving your UK Student visa and joining us at Heriot-Watt University in the UK.

We look forward to meeting you soon!