

School of Social Sciences (SoSS)
Heriot Watt University, Dubai

January 2021 Intake Induction Schedule

Monday 4th January – Thursday 7th January

School of Social Sciences (SoSS)

Postgraduate

MSc Business Psychology with Coaching
MSc Business Psychology
MSc Finance and Management
MSc Finance
MSc International Accounting and Finance
MSc International Business Management with Human Resource Management
MSc International Marketing with Digital Marketing
MSc International Business Management with Marketing
MSc Logistics and Supply Chain Management
MSc Managing Innovation
MSc Strategic Project Management

The information overleaf provides the programme schedule, including other details of the various events and student activities held during the Welcome Week(s).

All sessions will be delivered through either Microsoft Teams (MS Teams) or Vision (VLE).

Please check [VISION](#)* regularly for the latest and most updated schedule. *VISION is the University Virtual Learning Environment (VLE), which is a web-based platform for the digital aspects of courses of study and Induction.

The programme published here is based on the best available information at the time of printing and is subject to changes. Therefore, please ensure you check back regularly to see any updates.

For assistance, please contact log into your student portal and log an enquiry through [“ask HWU”](#) for the fastest response. Alternatively, you can email dubaistudentservices@hw.ac.uk.

Interim Campus Tours

Tours of our interim campus will be taking place during Induction week from Monday 4^h – Thursday 7th January

This is an opportunity to familiarize yourself with the university’s new surroundings, identify where your lectures will be taking place and start to make you feel part of the Heriot Watt community.

We hope you can join us in one of the tours.

To sign up, please follow the link below:

[Interim Campus Tour](#)

[School of Social Sciences \(SoSS\)](#)

[Induction Schedule \(via Microsoft Teams unless stated\)](#)

| Date | Day | Time | Title | Speaker | Link |
|-------------------------|-----------|-----------------------|---|--|---|
| 4 th January | Monday | 5:30pm | Professional Services Overview | Samantha Kane | Click here to join the meeting |
| | | 6:15pm | Library Services | Ramakanta Rath | Click here to join the meeting |
| | | 7pm | Responsive Blended Learning Training | Allyson Noble | Click here to join the meeting (VISION) |
| 5 th January | Tuesday | 6pm | Student Council | Council President | Microsoft Teams Link |
| | | 7pm | Welcome by Associate Head of School, Edinburgh Business School and the School of Social Sciences | Dr Paul Hopkinson And School of Social Sciences Postgraduate Team | Click here to join the meeting |
| | | 7:15pm – 8:15pm | Postgraduate Accountancy and Finance information session | Dr Faizul Haque Dr Esinath Ndiweni Dr Jelena Janjusevic | Click here to join the meeting |
| | | | Postgraduate Business Psychology/ Coaching information session | Ms Lucy Bolton Mr Greg Fantham | Click here to join the meeting (VISION) |
| | | | MSc International Business Management with Marketing/Finance/HRM | Dr Ross Curran | Click here to join the meeting |
| | | | MSc International Marketing MSc International Marketing with Digital Marketing MSc International Fashion Marketing | Dr Paul Hopkinson | Click here to join the meeting |
| | | | MSc Business Strategy, Leadership and Change MSc Lean Six Sigma with Operational Excellence MSc Managing Innovation MSc Operation Management MSc Strategic Project Management | Dr Mohamed Salama | Click here to join the meeting |
| | | | MSc Logistics and Supply Chain Management | Dr Shereen Nassar | Click here to join the meeting |
| 6 th January | Wednesday | 5:30pm | Introduction to Wellbeing | Wellbeing team | Click here to join the meeting |
| | | 6pm | Introduction to Careers Service | Careers Service | Click here to join the meeting |

There are other sessions taking place throughout the week you may wish to join if you are available regarding Clubs and Societies and other activities. There are also additional sessions running for Wellbeing, Library and Careers if you are unable to attend the scheduled sessions.

| Date | Time | Activity/Session | Meeting Link |
|---------------|--------|---|---|
| Monday 4th | 5:30pm | Professional Services Overview | Click here to join the meeting |
| | 6:15pm | Library Services | Click here to join the meeting |
| | 7pm | Introduction to Responsive Blended Learning | Click here to join the meeting (VISION) |
| Tuesday 5th | 1-3pm | Student Council introduction to clubs | Microsoft Teams Link |
| | 3pm | Library Services | Click here to join the meeting |
| | 6pm | Student Council | Microsoft Teams Link |
| Wednesday 6th | 12pm | Professional Services Overview | Microsoft Teams Link |
| | 1pm | Welcome to Careers | Click here to join the meeting |
| | 2pm | Introduction to Wellbeing | Click here to join the meeting |
| | 2:30pm | Library Services | Click Here to Join the meeting |
| | 3pm | Introduction to Responsive Blended Learning | Click here to join the meeting (VISION) |
| | 5:30pm | Introduction to Wellbeing | Click here to join the meeting |
| Thursday 7th | 6pm | Welcome to Careers | Click here to join the meeting |
| | 2pm | Student Council Scavenger hunt | http://www.instagram.com/hwudcouncil |

How to Access my Induction Sessions

Your induction will take place on Microsoft Teams and Vision.

Vision

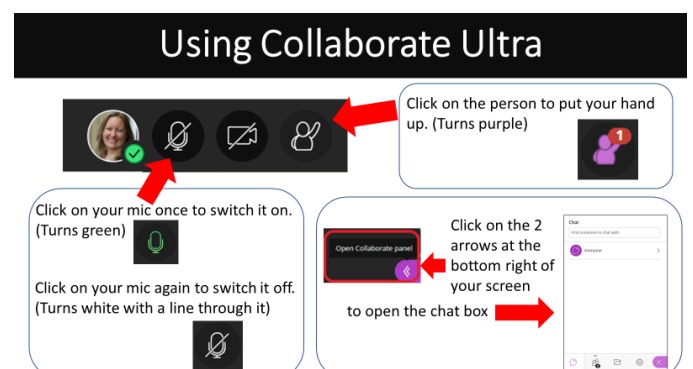
You can access [Vision](#) through the Vision tile on the Heriot-Watt [Student Portal](#).

Once you are logged in to Vision:

- Go to My Organisations where you will find the Induction organisation
- Click on the Induction link to take you to the Induction organisation
- Sign up to the appropriate campus group by clicking on the **Campus Groups Signup tab** on the left hand side and clicking on the appropriate campus sign up button - Dubai
- Explore the site and find out when your induction events are planned during welcome week 6th - 10th September.

Your school will be using Collaborate Ultra within the Vision site to deliver their Inductions, please see image which will show you basic instructions when in one of your induction meetings.

Using Collaborate Ultra



The image shows a screenshot of the Collaborate Ultra interface with several callouts explaining basic controls:


- Hand Up:** Click on the person to put your hand up. (Turns purple)
- Mic On:** Click on your mic once to switch it on. (Turns green)
- Mic Off:** Click on your mic again to switch it off. (Turns white with a line through it)
- Chat Box:** Click on the 2 arrows at the bottom right of your screen to open the chat box

Microsoft Teams (MS Teams)

If your school is delivering their inductions through MS Teams you will need to click on the link provided in the ‘How to Access’ column.
 This will take you straight to your programme page. Here you will be greeted by an academic from your school who will then take you through your induction.

Please see images below that will provide some basic information on how to use MS Teams.

Using Teams



Switch video on / off.
Agree in your meeting whether to use video.

Share
Use this to share apps/files open on your computer

Type in the **chat** to ask questions, make comments etc. Tag people @+their username to ensure they see the comment.

Disconnect
Click on this when you wish to leave the meeting.


Switch audio on / off
Please keep this off unless you are speaking.

Options
Use this to access settings and other options.

Raise your hand
Use this when you want to contribute to the discussions.

Participant list
See who else is in the meeting or was invited to attend.

Teams options



Click on ... (Options) to access settings and other options.

1. **Device settings** – audio set-up etc.
2. **Background effects** – blur/change background for privacy
3. **Start recording** – record the meeting
4. **Turn off incoming video** – if connection issues, turning off video can help.

Help guide: <https://download.microsoft.com/download/D/9/F/D9FE8B9E-22F5-47BF-A1AB-09539C41FCD0/Teams QS.pdf>