Online Orientation Guide

Your orientation programme will take place from 27 April – 30 April. This guide outlines the online activities and live webinar sessions that will take place during that period.

Online Learning Platform

To launch your online learning platform, open this link on your computer or smart phone using a Chrome browser: https://www.openlearning.com/heriotwatt/. All your learning activities during the orientation week and your online classes will take place on this platform.

Please sign on the system with your HW student email eg: ab123@hw.ac.uk. If this is your first sign-in, you will be requested to change your password.

Fit-For-Future Programme

The Fit-for-Future Programme has been specially prepared to enable our students to be able transition smoothly into our online learning platform. You will be guided through the steps on how to be an effective online learner, develop rapport with your fellow course mates and lecturers and at the same time develop skills that will prepare you for success.

In addition to the individual and group activities that you will be completing in the Fit-for-Future Programme, we have arranged live Webinar sessions for you at the following timings.

<table>
<thead>
<tr>
<th>DAY 1 - 27 APRIL 2020</th>
<th>TIME</th>
<th>EVENT/ACTIVITY</th>
<th>INSTRUCTIONS</th>
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<tbody>
<tr>
<td></td>
<td>9.00am</td>
<td>The Learning platform will be open to students from 8.00am on 27 April</td>
<td>Launch your online learning platform by opening this link <a href="https://www.openlearning.com/heriotwatt/">https://www.openlearning.com/heriotwatt/</a> from your Chrome browser.</td>
</tr>
</tbody>
</table>
|                        | 10.00am | Welcome to Heriot-Watt University live Webinar sessions | 1) In the home screen of the online learning platform, click on the Fit-For-Future tile and click on the Home button which will be on the left side of the screen. Once you have read through the contents in the Home screen, click Next at the bottom of the page to bring you to the Daily Schedule page.
2) Click on the Daily Webinars to join your first live webinar at 10am!
3) You will see the window open up as below. Type your name and join the sessions as a guest.
4) Meet some of your course mates and say “Hi” to them. Your moderator will be there to introduce... |
3.00pm | Wrap up the first day with an afternoon chat with your coursemates and your moderator through the Webinar link. Tell us how your day went. | In your Daily Schedule page, click on the Daily Webinars link. Join the session as per the steps in the morning session. \\
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**DAY 2 - 28 APRIL 2020**

10.00am | Join our live Programme briefing Webinar with our Programme Directors to learn more about your Programme Structure, course options and Academic rules and regulations of your Programmes | In your Daily Schedule page, click on the Daily Webinars link for Programme Briefings. Click on the Programme that you are enrolled in. Join the session as per the steps in the morning session. \\
3.00pm | Wrap up each day with an afternoon chat with your coursemates and your moderator through the Webinar link. Tell us how your day went and share your gratitude notes with us. | Click on the Daily Schedule page to join the Daily Webinars session.

**DAY 3 & 4 - 29 to 30 April 2020**

3.00pm (each day) | Wrap up each day with an afternoon chat with your coursemates and your moderator through the Webinar link. Tell us how your day went and share your gratitude notes with us. | Click on the Daily Schedule page to join the Daily Webinars session.

**4 MAY 2020**

START OF CLASSES!

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During the orientation week, if you have any technical challenges joining the webinars, please do not worry. We will be there to support you. You can reach out to us in the real time chat room on the learning platform or contact us at the following numbers: 03 889 43682, 03 889 43824 or 03 889 43673