**Heriot-Watt University**

**GOVERNOR Register of Skills**

|  |  |
| --- | --- |
| **Name:** | **Date:** |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Skills / knowledge area:** | **Number as appropriate**  **(See A below)** | **Brief context in which skill / knowledge has been gained:** |
|  | Academe / academic practice: |  |  |
| 1a) | * research and scholarship |  |  |
| 1b) | * teaching |  |  |
| 1c) | * improving the student experience |  |  |
| 1d) | * experience of the subject portfolio of the University |  |  |
| 2 | Asset investment /management |  |  |
| 3 | Business development/marketing (UK context) |  |  |
| 4 | Business development/marketing (international context) |  |  |
| 5 | Change management leadership |  |  |
| 6 | Governance / administration (public body, charity) |  |  |
| 7 | Planning and resourcing (major initiatives) and procurement |  |  |
| 8 | Customer-led/-focused service development |  |  |
| 9 | Estate and facilities strategy and management |  |  |
| 10 | Financial management /analysis, accounting, audit |  |  |
| 11 | Fundraising and / or Alumni Relations |  |  |
| 12 | Health & Safety strategy / management |  |  |
| 13 | Human Resources strategy / management |  |  |
| 14 | Information Services / IT |  |  |
| 15 | Legal / compliance |  |  |
| 16 | Partnerships / alliances / agreements |  |  |
| 17 | Project and performance management |  |  |
| 18 | Public Relations and communications |  |  |
| 19 | Risk assessment /management and internal audit |  |  |
| 20 | Senior staff competency and succession planning |  |  |
|  | Other skills / knowledge area (list)  … |  |  |
|  | **Experience gained within (setting):** | **Number as appropriate (See B below)** | **Further information:** |
| a | Public body / government |  |  |
| b | Charitable status organisation |  |  |
| c | Education Sector (secondary / tertiary) |  |  |
| d | Commercial body |  |  |
| e | International organisation |  |  |
|  | Other (list)  … |  |  |

When completing this form please use the scale below:

**A - Skills/knowledge**

1 = A little relevant skill/knowledge in this area\*

2 = Significant relevant skill/knowledge in this area\*

3 = Substantial relevant skill/knowledge in this area\*

(\*Please consider both the level and currency of the skills/knowledge when selecting from the options above).

**B - Experience/setting**

1= A little relevant experience working in this setting\*

2= Significant relevant experience working in this setting\*

3= Substantial relevant experience working in this setting\*

(\*Please consider both the volume and currency of the experience when selecting from the options above).