

## COURT

There will be a meeting of the Court in the **Court Room, Lord Balerno Building, on Monday 1 October at 1.15 pm**. I append a note of the agenda and enclose the relevant papers.

AM Dalton, Secretary of the University, September 2012

## AGENDA

### Item

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#### 1. Formal matters

- 1.1 Apologies
  - 1.2 Minutes of the meeting of Court held on 25 June 2012
  - 1.3 Matters Arising
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#### 2. Governance matters

- 2.1 Appointment of Chancellor: recommendation of the Chancellor Selection Committee
  - 2.2 Heriot-Watt University – Scottish Funding Council: Preliminary Outcome Agreement
  - 2.3 Equality & Diversity
  - 2.4 Health & Safety Policy Statement and Policy
  - 2.5 Lease of Land to the Scottish National Blood Transfusion Service
  - 2.6 Student Appeal: Report from the Court Moderator
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#### 3. Strategy & Performance

- 3.1 University Strategic Plan
  - 3.2 Heriot-Watt University Malaysia: Report from the Malaysia Project Oversight Board
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#### 4. Reports from Court Committees:

##### 4.1 Governance & Nominations

- 4.1.1 Report of the meeting held on 27 August 2012

##### 4.2 Audit & Risk

- 4.2.1 Report of the meeting held on 13 September 2012

##### 4.3 Staff Governance

- 4.3.1 Report of the meeting held on 12 September 2012

##### 4.4 Remuneration

- 4.4.1 Report of the meeting held on 10 September 2012
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#### 5. Communications

- 5.1 Communications from the Chairman of Court #
  - 5.2 Communications from the Principal / UE #
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#### 6. Any other business

#### 7. Date of next meeting: Monday 12 November 2012

The Court is invited to note and approve without discussion those items requiring formal approval and identified by #. Members wishing a particular item to be discussed are invited to inform Ms AM Dalton, Secretary of the University, by Noon on Monday 1 October 2012.

## COURT

There will be a meeting of the Court in the **Court Room, Lord Balerno Building, on Monday 12 November at 2.15 pm**. I append a note of the agenda and enclose the relevant papers.

AM Dalton, Secretary of the University

November 2012

## AGENDA

### Item

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#### 1. Formal matters

- 1.1 Apologies
  - 1.2 Minutes of the meeting of Court held on 1 October 2012
  - 1.3 Matters arising
- 

#### 2. Strategy & Performance

- 2.1 National Student Survey 2012 results #
  - 2.2 Heriot-Watt: University of Edinburgh strategic collaboration
  - 2.3 Heriot-Watt University Malaysia update: Report from the Malaysia Project Oversight Board
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#### 3. Reports from Court Committees:

##### Finance

- 3.1 Report of the meeting held on 5 October 2012

##### Audit and Risk

- 3.2 Report of the meeting held on 11 October 2012
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#### 4 Governance matters

- 4.1 Authorised signatories
  - 4.2 Appointment of Honorary Chaplain
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#### 5. Communications

- 5.1 Report from the Senate
  - 5.2 Communications from the Chairman of Court #
  - 5.3 Communications from the Principal / UE #
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#### 6. Any other business

#### 7. Date of next meeting: Monday 17 December 2012

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The Court is invited to note and approve without discussion those items requiring formal approval and identified by #. Members wishing a particular item to be discussed are invited to inform Ms AM Dalton, Secretary of the University, by Noon on Monday 12 November 2012.

## **COURT**

There will be a meeting of the Court in the **Court Room, Lord Balerno Building, on Monday 17 December at 2.15 pm**. I append a note of the agenda and enclose the relevant papers.

AM Dalton, Secretary of the University  
December 2012

## **AGENDA**

### **Item**

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#### **1. Formal matters**

- 1.1 Apologies
  - 1.2 Minutes of the meeting of Court held on 12 November 2012
  - 1.3 Matters Arising
    - Court member visits to Schools / Services
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#### **2. Strategy and Performance**

- 2.1 Heriot-Watt University Malaysia update: Report from the Malaysia Project Oversight Board
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#### **3. Reports from Court Committees:**

##### **3.1 Finance**

- 3.1.1 Annual Report of the Committee 2011/12
- 3.1.2 Report of the meeting held on 13 November 2012

##### **3.2 Audit and Risk**

- 3.2.1 Annual Report of the Committee 2011/12
  - Annual Report of the Internal Auditor 2011/12
- 3.2.2 Report of the meetings held on 22 and 30 November 2012
- 3.2.3 Annual Accounts and Financial Statements 2011/12
- 3.2.4 Public Interest Disclosure Policy

##### **3.3 Staff**

- 3.3.1 Report of the meeting held on 14 November 2012
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#### **4 Governance matters**

- 4.1 Audit and Risk Committee: Terms of Reference
  - 4.2 Definitions: constitutional framework
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#### **5. Communications**

- 5.1 Communications from the Chairman of Court #
  - 5.2 Communications from the Senate
  - 5.3 Communications from the Principal / UE #
  - 5.4 Communications from the President of the Student Union
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#### **6. Any other business**

#### **7. Date of next meeting: Monday 11 March 2013**

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The Court is invited to note and approve without discussion those items requiring formal approval and identified by #. Members wishing a particular item to be discussed are invited to inform Ms AM Dalton, Secretary of the University, by Noon on Monday 17 December 2012.

## COURT

There will be a meeting of the Court in the **Court Room, Lord Balerno Building, on Monday 11 March 2013 at 1.45 pm**. I append a note of the agenda and enclose the relevant papers. **Lunch will be available in the Carnegie Room, James Watt Centre from 1.00 pm**. Car parking will be available in Car Park E.

**Please note** that there shall be a visit to **the Student Union** facilities led by our student representatives. If you are able to attend, please arrive at **University main reception not later than 12.00 noon**.

AM Dalton, Secretary of the University, March 2013.

## AGENDA

Item

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### 1. FORMAL MATTERS

- 1.1 Apologies
  - 1.2 Minutes of the meeting of the Court held on 17 December 2012
  - 1.3 Matters arising
  - 1.4 Obituaries
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### 2. STRATEGY AND PERFORMANCE

- 2.1 University Outline 5-year Planning Envelope 2013
  - 2.2 HWU / SFC Outcome Agreement 2013/14
  - 2.3 HWU Malaysia update: Report from the Malaysia Project Oversight Board
  - 2.4 Centre for Earth & Marine Technology proposal
  - 2.5 Quality Enhancement Framework
  - 2.6 Discussion Paper on Mass Open Online Courses (MOOCs)
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### 3. REPORT FROM COURT COMMITTEES

- 3.1 **Governance and Nominations**
    - 3.1.1 Report of the meeting held on 7 February 2013
  - 3.2 **Staff**
    - 3.2.1 Report of the meeting held on 6 February 2013
    - 3.2.2 Annual Report from the Staff Committee 2012
  - 3.3 **Audit and Risk**
    - 3.3.1 Report of the meeting held on 7 February 2013
    - 3.3.2 University Strategic Risk Register
  - 3.4 **Finance**
    - 3.4.1 Report of the meeting held on 21 February 2013
    - 3.4.3 Annual TRAC Report 2013
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### 4. COMMUNICATIONS

- 4.1 Communications from the Student Union
  - 4.2 Communications from the Chairman of Court #
  - 4.3 Communications from the Senate
  - 4.4 Communications from the Principal / UE #
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### 5. ANY OTHER BUSINESS

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### 6. Date of Next Meeting – Monday 13 May 2013 COURT AWAY DAY

## **COURT**

There will be a meeting of the Court in the **Court Room, Lord Balerno Building, on Monday 13 May 2013 at 3.45 pm**. I append a note of the agenda and enclose the relevant papers.

AM Dalton, Secretary of the University, May 2013.

### **AGENDA**

Item

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#### **1. FORMAL MATTERS**

1.1 Apologies

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#### **2. STRATEGY AND PERFORMANCE**

##### **For approval:**

2.1 Reserved Section (Ref: Sections 30, 33 FOI(S)A).

##### **Update reports (for future approval):**

2.2 Report from the Malaysia Oversight Board: HWUM plan update

2.3 University Five-Year Plan: development update

##### **Briefings (for future approval):**

2.4 Aptuit building acquisition

2.5 National Performance Centre for Sport

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#### **3. GOVERNANCE MATTERS**

3.1 Scottish Governance Code

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#### **4. REPORTS FROM COURT COMMITTEES**

4.1 Report of the meeting of the Finance Committee held on 9 April 2013

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#### **5. COMMUNICATIONS**

5.1 Annual Report from the Student Union 2012/13

5.2 Communications from the Chairman of Court

5.3 Communications from the Senate

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#### **6. ANY OTHER BUSINESS**

**7. Date of Next Meeting – Monday 24 June 2013**

## COURT

There will be a meeting of the Court in the **Court Room, Lord Balerno Building, on Monday 24 June 2013 at 2.15pm**. I append a note of the agenda and enclose the relevant papers. **Lunch will be available in Carnegie Room B, James Watt Centre, from 1.15 pm**. Car parking will be available in Car Park E.

**The Centre for Sport and Exercise will host a visit of Court members to the Centre from 12.00 noon until 1.00 pm**. If you are able to attend, please arrive at **the Centre for Sport and Exercise not later than 12.00 noon**.

AM Dalton, Secretary of the University, June 2013.

## AGENDA

Item

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### 1. FORMAL MATTERS

- 1.1 Apologies
  - 1.2 Obituary
  - 1.3 Minutes of the meetings of Court held on 11 March and 13 May 2013
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### 2. STRATEGY AND PERFORMANCE (for approval)

- 2.1 Five-Year Financial Plan 2013–2018 and Financial Commentary
  - 2.2 Report from the Malaysia Oversight Board: meetings held on 8 May, 13 and 24 June 2013
    - Heriot-Watt University Malaysia: revised plan
    - Report from the Chair of the Oversight Board: initial feedback report on governors visit to Dubai and Malaysia
  - 2.3 National Performance Centre for Sport
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### 3. GOVERNANCE MATTERS (for approval)

- 3.1 Report from the Governance & Nominations Committee: meeting held on 11 June 2013
    - Review of Charter and Statutes
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### 4. UPDATE REPORTS (for future approval):

- 4.1 Learning & Teaching Strategy
  - 4.2 Annual Institutional Statement on Quality Assurance and Internal Subject Review
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### 5. REPORTS FROM COURT COMMITTEES

- 5.1 Report from the Emergency Committee of the Court (Aptuit decision) #
  - 5.2 Report of the meetings of the Audit & Risk Committee Committee held on 8 May and 6 June 2013
  - 5.3 Report of the meeting of the Finance Committee held on 17 June 2013
  - 5.4 Report of the meeting of the Staff Committee held on 15 May 2013
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**6. REPORT FROM THE SENATE**

Report of the meeting of the Senate held on 22 May 2013  
- Report from the Senate Business Committee

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**7. COMMUNICATIONS**

- 7.1 Communications from the Chairman of Court #
  - 7.2 Communications from the Principal / UE#
  - 7.3 Communications from student representatives #
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**8. ANY OTHER BUSINESS**

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**9. Date of Next Meeting – Monday 30 September 2013**

The Court is invited to note and approve without discussion those items requiring formal approval and identified by #. Members wishing a particular item to be discussed are invited to inform Ms AM Dalton, Secretary of the University, by Noon on Monday 24 June 2013.