

## COURT

There will be a meeting of the Court in the **Court Room, Lord Balerno Building, on Monday 3 October at 2.15 pm.** I append a note of the agenda and enclose the relevant papers.

AM Dalton, Secretary of the University  
September 2011

### AGENDA

Item

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**1. Formal matters**

- 1.1 Apologies
- 1.2 Obituaries
- 1.3 Minutes of the meetings of Court held on 27 June and 29 August 2011

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**2. Strategy & Performance**

Reserved Section (Section 30,33 FOI)

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**3. Communications**

- 3.1 Communications from the Chairman of Court #
- 3.2 Communications from the Senate
  - Annual Institutional Statement on Quality Assurance and Internal Subject Review
- 3.3 Communications from the Principal / PME #

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**4. Governance matters**

- 4.1 Report from the Emergency Committee
- 4.2 Report from the Governance and Nominations Committee
- 4.3 Proposed addition to the objects clause for the Edinburgh Business School

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**5. Reports from other Court Committees:**

**5.1 Audit and Risk:**

- 5.1.1 Report of the meeting of 14 September 2011
- 5.1.2 University Risk Heat Map: summary update

**5.2 Staffing Strategy:**

- 5.2.1 Report of the meeting of 15 September 2011

**5.3 Finance Committee:**

- 5.3.1 Report of the meeting of 26 September 2011

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**6. Any Other Business**

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**7. Date of next meeting: Monday 14 November 2011**

The Court is invited to note and approve without discussion those items requiring formal approval and identified by #. Members wishing a particular item to be discussed are invited to inform Ms AM Dalton, Secretary of the University, by Noon on Monday 3 October 2011.

## COURT

There will be a meeting of the Court in the **Court Room, Lord Balerno Building, on Monday 14 November at 2.15 pm**. I append a note of the agenda and enclose the relevant papers.

AM Dalton, Secretary of the University  
November 2011

### AGENDA

Item

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1. **Formal matters**
    - 1.1 Apologies
    - 1.2 Obituaries
    - 1.3 Minutes of the meeting of Court held on 3 October 2011 and matters arising
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2. **Strategy & Performance**
    - 2.1 Edinburgh Business School Strategy Update
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3. **Communications**
    - 3.1 Communications from the Chairman of Court #
    - 3.2 Communications from the Senate
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4. **Governance matters**
    - 4.1 Reserved Section (Section 30,33 FOI)
    - 4.2 Convocation
    - 4.3 Barclays Bank: amendment to Facility Letter
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5. **Reports from Court Committees:**
    - 5.1 **Finance Committee:**
      - 5.1.1 Annual Accounts and Financial Statements and Management Representation letter
      - 5.1.2 Report of the meeting held on 25 October 2011
    - 5.2 **Audit and Risk Committee:**
      - 5.2.1 Report of the meeting held on 25 October 2011
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6. **Any Other Business**
    - 6.1 Appointment of Honorary Chaplain
    - 6.2 Report on the outcomes of a review of a student complaint by an Ad-Hoc Committee established by the Court.
    - 6.3 Report from the Court Emergency Committee: meeting held on 11 November 2011
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7. **Date of next meeting: Monday 12 December 2011**

The Court is invited to note and approve without discussion those items requiring formal approval and identified by #. Members wishing a particular item to be discussed are invited to inform Ms AM Dalton, Secretary of the University, by Noon on Monday 14 November 2011.

# COURT

There will be a meeting of the Court in the **Court Room, Lord Balerno Building, on Monday 12 December at 2.15 pm.**

AM Dalton, Secretary of the University  
November 2011

## AGENDA

Item

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**1. Formal matters**

- 1.1 Apologies
- 1.2 Minutes of the meeting of Court held on 14 November 2011

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**2. Strategy & Performance**

- 2.1 Strategy update report
- 2.2 Heriot-Watt University Malaysia: update
- 2.3 Strategic Relationship: Heriot-Watt and University of Edinburgh

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**3. Communications**

- 3.1 Communications from the Chairman of Court #
- 3.2 Communications from the Senate
- 3.3 Communications from the Principal / PME #
  - Academic appointments and promotions made under Ordinance 16 #

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**4. Governance matters**

- 4.1 Report from the Governance & Nominations Committee
  - Chancellor's appointment
- 4.2 Amendments to Bank Mandate from Lloyds TSB Dubai

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**5. Reports from other Court Committees:**

**5.1 Audit and Risk**

- 5.1.1 Annual Report of the Committee 2010/11
- 5.1.2 Annual Report of the Internal Auditor 2010/11
- 5.1.3 University Risk Heat Map: summary update

**5.2 Staffing Strategy**

- 5.2.1 Report of the meeting of 9 November 2011

**5.3 Finance**

- 5.3.1 Report of the meeting of 22 November 2011
- 5.3.2 Annual Report of the Committee 2010/11

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**6. Any Other Business**

- 6.1 Honorary Chaplains of the University
- 6.2 Student Appeal: Report from the Moderator

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**7. Date of next meeting: Monday 5 March 2012**

**A Court Away Day will be held on 13 February 2012**

The Court is invited to note and approve without discussion those items requiring formal approval and identified by #. Members wishing a particular item to be discussed are invited to inform Ms AM Dalton, Secretary of the University, by Noon on Monday 12 December 2011.

**COURT**

20 February 2012

**AGENDA**

**Item**

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1. **Vice-principal (Malaysia): Report from the Senate**

## COURT

There will be a meeting of the Court in the **Court Room, Lord Balerno Building, on Monday 5 March at 2.15 pm**. I append a note of the agenda and enclose the relevant papers.

AM Dalton, Secretary of the University  
February 2011

### AGENDA

#### Item

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**1. Formal matters**

- 1.1 Apologies
  - 1.2 Obituaries
  - 1.3 Minutes of the meeting of Court held on 12 December 2011
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**2. Strategy & Performance**

- 2.1 University 5-Year Plan: strategy update
  - 2.2 Heriot-Watt University Malaysia: update
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**3. Communications**

- 3.1 Communications from the Chairman of Court #
  - 3.2 Communications from the Senate
  - 3.3 Communications from the Principal / UE #
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**4. Governance matters**

- 4.1 Court Governance Effectiveness Review: next steps
  - 4.2 Report from the Governance & Nominations Committee
  - 4.3 Statement of Primary Responsibilities: annual review
  - 4.4 Authorisation to enter into a trading relationship with Barclays Capital
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**5. Reports from other Court Committees:**

**5.1 Emergency Committee of Court:**

- 5.1.1 Report on an item of business conducted on 10 February 2012

**5.2 Audit & Risk**

- 5.2.1 Report of the meeting held on 9 February 2012
- 5.2.2 University Risk Heat Map

**5.3 Finance**

- 5.3.1 TRAC Report
- 5.3.2 Residences Project update

**5.4 Staffing Strategy**

- 5.4.1 Report of the meetings held on 25 January 2012 and 13 February 2012
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**6. Date of next meeting: Monday 14 May 2012 (Court Away Day and regular meeting)**

The Court is invited to note and approve without discussion those items requiring formal approval and identified by #. Members wishing a particular item to be discussed are invited to inform Ms AM Dalton, Secretary of the University, by Noon on Monday 5 March 2012.

## **COURT**

There will be a meeting of the Court in the **Court Room, Lord Balerno Building, on Monday 14 May at 3.40 pm**. I append a note of the agenda and enclose the relevant papers.

Ann Marie Dalton, Secretary of the University

May 2012

## **AGENDA**

### **Item**

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#### **1. Formal matters**

- 1.1 Apologies
  - 1.2 Minutes of the meeting of Court held on 5 March 2012
  - 1.3 Matters Arising
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#### **2. Reports from Court committees**

- 2.1 Report of the Audit and Risk Committee: meeting held on 26 March 2012
  - 2.2 Annual report of the Staffing Strategy Committee
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#### **3. Strategy & Performance**

- 3.1 University 5-Year Plan: development update
  - 3.2 Clydesdale Bank Mandate
  - 3.3 Heriot-Watt University Malaysia: update
  - 3.4 Heriot-Watt University and University of Edinburgh: interim report for information #
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#### **4. Communications**

- 4.1 Communications from the Chairman of Court #
  - 4.2 Communications from the Senate
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#### **5. Date of next meeting: Monday 25 June 2012**

The Court is invited to note and approve without discussion those items requiring formal approval or which are for information only and identified by #. Members wishing a particular item to be discussed are invited to inform Ann Marie Dalton, Secretary of the University, by Noon on Monday 14 May 2012.

## COURT

There will be a meeting of the Court in the **Court Room, Lord Balerno Building, on Monday 25 June at 1.15 pm**. I append a note of the agenda and enclose the relevant papers.

AM Dalton, Secretary of the University

June 2012

## AGENDA

### Item

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#### 1. Formal matters

- 1.1 Apologies
  - 1.2 Minutes of the meeting of Court held on 14 May 2012
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#### 2. Strategy & Performance

- 2.1 University Strategic Plan
  - 2.2 Five-Year Financial Plan 2012–2017 and Financial Commentary
  - 2.3 Heriot-Watt University Malaysia update: Report from the Malaysia Project Oversight Board
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#### 3. Reports from Court Committees:

##### 3.1 Finance

- 3.1.1 Report of the meeting held on 6 June 2012
- 3.1.2 Residences Project update

##### 3.2 Audit & Risk

- 3.2.1 Report of the meeting held on 8 June 2012
- 3.2.2 University Risk Heat Map

##### 3.3 Staffing Strategy

- 3.3.1 Report of the meeting held on 16 May 2012
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#### 4 Governance matters

- 4.1 Report from the Governance & Nominations Committee
  - 4.2 Annual Report of the HWU Student Union
  - 4.3 Enhancement-Led Institutional Review (ELIR): follow up report
  - 4.4 Change to authorised signatory
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#### 5. Communications

- 5.1 Communications from the Chairman of Court #
  - 5.2 Communications from the Senate
  - 5.3 Communications from the Principal / UE #
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#### 6. Any other business

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#### 7. Date of next meeting: Monday 1 October 2012

The Court is invited to note and approve without discussion those items requiring formal approval and identified by #. Members wishing a particular item to be discussed are invited to inform Ms AM Dalton, Secretary of the University, by Noon on Monday 25 June 2012.