

**COURT**

There will be a meeting of the Court in the **Auditorium, Edinburgh Business School, Riccarton**, on Monday, 1 October 2007, at **2.15 pm**. I append a note of the Agenda and enclose the relevant papers.

Lunch will be available in the **Scholars Restaurant** from 1.00 pm

Car parking will be available in Car Park E.

P L WILSON  
Secretary of the University

September 2007

**A G E N D A**

1. Apologies
2. Obituaries Paper A  
Minutes of the meeting of Court held on 25 June 2007 (enclosed)
3. Business transacted since the last meeting # Paper B
4. Communications from the Principal and the Planning & Management Executive # Paper C
5. Strategy Review: update – Presentation by the Deputy Principal (Strategy & Resources)
6. Reports from Committees:
  - a) Audit Committee Paper D
  - b) Estate Strategy Committee (including the Annual Report of the Estate Office) Paper E
  - c) Finance Committee Paper F
  - d) Nominating Committee Paper G
  - e) Staffing Strategy Committee including: Paper H
    - Annual Report of the Committee
    - Presentation on the National Framework Agreement Presentation by MCC
7. Annual Report of the University Collections Committee Paper I
8. Annual Report of the Occupational Health & Safety Committee Paper J
9. Annual Report from the University Health Service Paper K
10. Annual Report from the Welfare Forum Paper L
11. Appeal to Court Paper M
12. Court Schedule of Business: Strategic Issues Paper N

The Court is invited to note and approve without discussion those items which are identified by #. Members wishing a particular item to be discussed are invited to inform Mr P L Wilson, Secretary of the University, by Noon on Monday 1 October 2007.

**COURT**

There will be a meeting of the Court in the Auditorium, Edinburgh Business School, Riccarton, on Monday, 10 December 2007, at 2.15 pm. I append a note of the Agenda and enclose the relevant papers.

Lunch will be available in the Scholars Restaurant, Hugh Nisbet Building from 1.00 pm. **\*\* Please advise Alastair Hood (Email A.G.Hood@hw.ac.uk, Tel: 0131 451 3372) if you intend coming for lunch. \*\***

Car parking will be available in Car Park E to the rear of the George Heriot Wing.

P L WILSON  
Secretary of the University

December 2007

**A G E N D A**

- |   |   |
|---|---|
| 1. Apologies  |   |
| 2. Obituaries   | Paper A                                       |
| 3. Minutes of the meeting of Court held on 1 October 2007   |   |
| 4. Communications from the Chairman of Court  |   |
| 5. Communications from the Principal and the Planning & Management Executive  | Paper B (Annex B to follow)                   |
| 6. Strategy review and development: outline Strategic Plan  | Presentation on outputs of Court/PME workshop |
| 7. Communications from the Senate   | Paper C                                       |
| 8. Reports from Committees:   |   |
| a) Audit Committee – October & November 2007 meeting and Annual Report #  | Paper D                                       |
| b) Estate Strategy Committee #  | Paper E                                       |
| c) Finance Committee – November 2007 meeting and Annual Report (including Annual Accounts & Financial Statements 2006/07) | Paper F                                       |
| d) Staffing Strategy Committee#   | Paper G                                       |
| 9. Annual Report of the University Chaplaincy   | Paper H                                       |
| 10. Annual Report of the Office of Student Services   | Paper I                                       |
| 11. Review of Student Services  | Paper J                                       |
| 12. Annual Report of the Students Association   | Paper K                                       |
| 13. Report of formal student complaints and appeals 2006/07   | Paper L                                       |
| 14. Scottish Borders Campus: shared services provision  | Paper M                                       |

The Court is invited to note and approve without discussion those items which are identified by #. Members wishing a particular item to be discussed are invited to inform Mr P L Wilson, (P.L.Wilson@hw.ac.uk) Secretary of the University, by noon on Monday 10 December 2007.

**COURT**

There will be a meeting of the Court in the Auditorium, Edinburgh Business School, Riccarton, on Monday, 17 March 2008, at 2.15 pm. I append a note of the Agenda and enclose the relevant papers.

Lunch will be available in the Scholars Restaurant, Hugh Nisbet Building from 1.00 pm. **\*\* Please advise Mrs Lorraine Scharer (Email [L.Scharer@hw.ac.uk](mailto:L.Scharer@hw.ac.uk) Tel: 0131 451 3952 ) if you intend coming for lunch. \*\***

Car parking will be available in Car Park E to the rear of the George Heriot Wing.

P L WILSON  
Secretary of the University

March 2008

**A G E N D A**

- |  |         |
|--|---------|
| 1. Apologies   |         |
| 2. Obituary #  | Paper A |
| 3. Minutes of the meeting of Court held on 10 December 2007                                |         |
| 4. Communications from the Chairman of Court   |         |
| 5. Communications from the Principal and the Planning & Management Executive #             | Paper B |
| 6. Communications from the Senate  | Paper C |
| 7. Reports from Court Committees:  |         |
| a) Audit Committee #   | Paper D |
| b) Estate Strategy Committee #   | Paper E |
| c) Finance Committee #   | Paper F |
| d) Staffing Strategy Committee #   | Paper G |
| e) Collections Committee: update on Museums Libraries & Archives Council Accreditation #   | Paper H |
| 8. Strategic Plan and Strategy Review Update (Strategic Plan publication and presentation) | Paper I |

The Court is invited to note and approve without discussion those items which are identified by #. Members wishing a particular item to be discussed are invited to inform Mr P L Wilson, Secretary of the University, by noon on Monday 17 March 2008.

**Reminder: The subsequent meeting - the Court Away Day - will be held on Monday 12 May 2008.**

**COURT**

There will be a meeting of the Court on Monday, 12 May 2008, at 3.15 pm in the Lothian Room, Marriott Dalmahoy Hotel and Country Club. The meeting will follow conclusion of the Court Away Day discussions. I append a note of the Agenda and enclose the relevant papers.

P L WILSON  
Secretary of the University

May 2008

**A G E N D A**

1. Apologies
2. Minutes of the meeting of Court held on 17 March 2008 (enclosed)
3. Communications from the Chairman of Court
4. Communications from the Principal/ PME Paper A
5. Academic Promotions Board (Senior Promotions) Paper B

**Reminder:** The subsequent meeting will be held on Monday 23 June 2008.

**COURT**

There will be a meeting of the Court in the **Auditorium, Edinburgh Business School, Riccarton**, on Monday, 23 June 2008, at **2.15 pm**. I append a note of the Agenda and enclose the relevant papers.

Lunch will be available in the Scholars Restaurant, Hugh Nisbet Building from 1.00 pm. **\*\* Please advise Heather King (Email [h.king@hw.ac.uk](mailto:h.king@hw.ac.uk), Tel: 0131 451 3365) if you intend coming for lunch. \*\***

Car parking will be available in Car Park E.

P L WILSON  
Secretary of the University

June 2008

**A G E N D A**

- |     |  |                      |
|-----|--|----------------------|
| 1.  | Apologies  |                      |
| 2.  | Obituary   | Paper A              |
| 3.  | Minutes of Meeting of Court held on 12 May 2008<br>Notes on the Court Away Day 12 May 2008   | Enclosed<br>Enclosed |
| 4.  | Communications from the Chairman of Court  |                      |
| 5.  | Communications from the Principal and the Planning and Management Executive                  | Paper B              |
| 6.  | Communications from the Senate*  | Paper C              |
| 7.  | Reports from Committees:   |                      |
|     | • Audit Committee  | Paper D              |
|     | • Estate Strategy Committee  | Paper E              |
|     | • Finance Committee  | Paper F              |
|     | • Staffing Strategy Committee  | Paper G              |
|     | o Voluntary Severance Scheme   |                      |
|     | • Nominating & Review Committee  | Paper H              |
| 8.  | Strategy Review Progress Report: presentation by the Deputy Principal (Strategy & Resources) | Paper I              |
| 9.  | Financial Planning Forecast and Budget for 2008/09   | Paper J              |
| 10. | Academic Promotions Board (Senior Promotions) 2007 #   | Paper K              |
| 11. | Meeting dates for 2008/09  | Paper L              |

\* *the Senate will meet on 18 June 2008.*

The Court is invited to note and approve without discussion those items requiring formal approval. These items are identified by #. Members wishing a particular item to be discussed are invited to inform Mr P L Wilson, Secretary of the University, by Noon on Monday, 23 June 2008.

**Reminder:** The subsequent meeting will be held on **Monday 29 September 2008**.