**NOMINATION FORM**

**Election of Deans of the University - November 2017**

We, the two electors named below, nominate the following colleague as a candidate in the forthcoming Election of Deans of the University:

|  |  |
| --- | --- |
| **Name of Candidate (1)**(typed/in capitals) |  |
| **School and role title of Candidate**(typed/in capitals) |  |
| **Nominated Position** (delete position as appropriate;NB, a candidate may only be nominated for **one** position,) | * Dean of the University (Pan-University)
* Dean of the University (Science and Engineering)
 |
|  |  |
| **Name of First Elector (1)**(typed/in capitals) |  |
| **School and role title of First Elector**(typed/in capitals) |  |
| **Signature of First Elector (2)** |  |
|  |  |
| **Name of Second Elector (1)**(typed/in capitals) |  |
| **School and role title of Second Elector** (typed/in capitals) |  |
| **Signature of Second Elector (2)** |  |

**Declaration by Candidate**

I accept this nomination as a candidate in the forthcoming election to the position of Dean of the University. I understand that, if elected, the term of membership would end on 31 December 2020.

|  |  |
| --- | --- |
| **Signature of Candidate (2)** |  |
| **Date** |  |

NB: The candidate must submit with this nomination a short statement (200 words maximum) on their suitability for the office of Dean. The statement will be published on the election website.

**Return of Nomination Forms**

Please return this nomination form and supporting statement before **3.00 pm (UK time)** on **Thursday 23 November 2017** to John McDermott, Clerk to the Senate (0131 451 3399):

**By Post:** The Secretariat, George Heriot Wing, Edinburgh Campus

**By Email:** j.mcdermott@hw.ac.uk

|  |
| --- |
| **Candidate’s Statement** (200 words maximum) |

**The deadline for return of nominations is 3.00 pm (UK time) on Wednesday 15 November 2017.**

**Notes**

## Candidate/Elector Names

|  |  |
| --- | --- |
| **Candidate eligibility** | Any member of academic staff may be nominated as a candidate for election and this includes academic staff based at the Dubai or Malaysia campuses. Academic staff are defined as persons holding one of those roles specified in Ordinance A1, paragraph 4. These roles are listed in Note (3). |
| **Elector eligibility** | Academic staff who hold a permanent (that is, open ended) appointment are eligible to nominate a candidate or to vote – except (i) academic staff who are ex officio members of the Senate who are not eligible to nominate/vote; and (ii) academic staff in the Edinburgh Business School where those on a fixed-term appointment are eligible to nominate/vote also. This includes academic staff based at the Dubai or Malaysia campuses. |

## Signature

|  |  |
| --- | --- |
| **Candidate**  | Electronic signatures are permissible as long as the form is emailed from the candidate’s University email account (copies sent by email should be scanned so as to include the electors’ original signatures). |
| **Elector** | Elector’s signatures must be the original or scanned copies of the original. Electronic signatures are not permitted. |

## Academic Staff (are defined in Ordinance A1, paragraph 4, as persons holding one of these roles)

|  |  |
| --- | --- |
| **Academic Managerial**  | Principal, Deputy Principal and Vice-Principal. |
| **Teaching Related** | Teaching Assistant, Assistant Professor \*, Associate Professor\* and Professor.\* At the Dubai campus the title “University Teacher” is used as an alternative title for holders of these roles. |
| **Teaching and Research Related**  | Assistant Professor, Associate Professor and Professor. |
| **Research Related** | Research Assistant, Research Associate, Research Fellow, Senior Research Fellow and Professorial Fellow. |