

Court

There will be a meeting of the Court, in the **Auditorium, Edinburgh Business School, Riccarton**, on Monday 28 September 2009 at **2.15 pm**. I append a note of the Agenda and enclose the relevant papers.

Lunch will be available from 1.00 pm in the **Cedar Room, Hugh Nisbet Building**. Car parking will be available in Car Park E.

P L WILSON
Secretary of the University

September 2009

AGENDA

Item	Paper Ref	Status
1. Apologies		
2. Obituary	Ct1/09/001	Encl.
3. Minutes of the meeting of Court held on 29 June 2009 and matters arising.	-	Encl.
4. Communications from the Chairman of Court	-	-
5. Communications from the Senate	Ct1/09/002	Encl.
6. Communications from the Principal and the Planning and Management Executive #	Ct1/09/003	Encl.
7. Strategy and performance		
7.1 5-Year Plan: Strategy Update	Ct1/09/004	Encl.
Human Resources		
7.2 Report from the Staffing Strategy Committee: 27 August 2009 meeting	Ct1/09/005	Encl.
Finance		
7.3 Report from the Finance Committee: 16 September 2009 meeting	Ct1/09/006	Encl.
7.4 Residences Project	Ct1/09/007	Encl.
Estate/Facilities/Collections		
7.5 Report from the Estate Strategy Committee: 15 September 2009 meeting	Ct1/09/008	Encl.
7.6 Annual Report of the Estate Office	Ct1/09/009	Encl.
7.7 Annual Report of the University Health Service	Ct1/09/010	Encl.
7.8 Annual Report of the Occupational Health & Safety Committee	Ct1/09/011	Encl.
7.9 Annual Report from the University Collections Committee	Ct1/09/012	Encl.
8. Risk		
8.1 University Risk Register Summary	Ct1/09/013	Encl.
8.2 Report from the Audit Committee: 11 September 2009 meeting	Ct1/09/014	Encl.
9. Report from the Nominating and Review Committee	Ct1/09/015	To follow
10. Court Schedule of Business: Strategic Issues 2009/10	Ct1/09/016	To follow
11. Any Other Competent Business	-	-
12. Date of Next Meeting – Monday 14 December 2009	-	-

The Court is invited to note and approve without discussion those items requiring formal approval and identified by #. Members wishing a particular item to be discussed are invited to inform Mr P L Wilson, Secretary of the University, by Noon on Monday 28 September 2009.

Reminder: The subsequent meeting will be held on Monday 14 December 2009.

Court

There will be a meeting of the Court, in the **South Pod, Edinburgh Business School, Riccarton**, on Monday 14 December 2009 at **2.15 pm**. I append a note of the Agenda and enclose the relevant papers. **Lunch** will be available from 1.00 pm in the **Cedar Room, Hugh Nisbet Building**. Car parking will be available in Car Park E. **The Principal also extends an invitation to colleagues to share festive refreshments at the close of the meeting.**

P L WILSON
Secretary of the University

December 2009

AGENDA

Item	Paper Ref	Status
1. Formal matters		
1.1 Apologies		
1.2 Minutes of the meeting of Court held on 28 September 2009 and matters arising		Encl.
2. Communications		
2.1 Communications from the Chairman of Court #		-
2.2 Communications from the Senate *	Ct2/09/17	to follow
2.3 Communications from the Principal and the Planning and Management Executive #	Ct2/09/18	Encl.
3. Governance matters		
3.1 EBS Governance Review		Oral
3.2 Court: Statement of Primary Responsibilities	Ct2/09/19	Encl.
3.3 Court: Remuneration Committee and Committee Terms of Reference	Ct2/09/20	Encl.
3.4 Finance Committee: Revised Terms of Reference	Ct2/09/21	Encl.
3.5 Special Resolution: Modifications to Ordinance 37: Approved Teachers and Tutors #	Ct2/09/22	Encl.
4. Strategy and Performance:		
4.1 Strategy Update	Ct2/09/23	Encl.
4.2 Dubai Campus Update	Ct2/09/24	to follow
Human Resources		
4.3 Report from the Staffing Strategy Committee: 18 November 2009 meeting	Ct2/09/25	Encl.
4.4 Staff Survey Results (incl. presentation from Director of People & Organisational Development)	Ct2/09/26	Encl.
4.5 Academic Promotions (Senior Promotions) 2009	Ct2/09/27	Encl.
Finance		
4.6 Residences Project update including extract from Estate Strategy Committee report	Ct2/09/28/28b	Encl.
4.7 Report from the Finance Committee: 16 November 2009 meeting and Annual Report 2008/09	Ct2/09/29/29b	Encl.
4.8 Report from the Joint meeting of the Audit & Finance Committees: 16 November 2009	Ct2/09/30	Encl.
4.9 Annual Accounts and Financial Statements 2008/09 and management representation letter	Ct2/09/31	Encl.
4.10 Annual Report of the Endowments Committee 2008/09	Ct2/09/32	Encl.
Estate		
4.11 Report from the Estate Strategy Committee: 25 November 2009 meeting	Ct2/09/33	Encl.
5. Risk		
5.1 University Risk Register Summary	Ct2/09/34	Encl.
5.2 Report from the Audit Committee: 16 November 2009 meeting and Annual Report 2008/09	Ct2/09/35/35b	Encl.
6. Any Other Competent Business		
7. Date of Next Meeting – Monday 22 March 2009	-	-

The Court is invited to note and approve without discussion those items requiring formal approval and identified by #. Members wishing a particular item to be discussed are invited to inform Mr P L Wilson, Secretary of the University, by Noon on Monday 14 December 2009.

* The Senate meets on 9 December 2009

Court

There will be a meeting of the Court, in the **Court Room, Lord Balerno Building**, on Monday 22 March 2010 at **2.15 pm**. I append a note of the Agenda and enclose the relevant papers. **Lunch** will be available from 1.00 pm in the **Edinburgh Business School Bistro**. Car parking will be available in Car Park E.

P L WILSON
Secretary of the University

March 2010

AGENDA

Item	Paper Ref	Status
1. Formal matters		
1.1 Apologies	-	-
1.2 Obituary	Ct3/10/36	Encl.
1.3 Minutes of the meeting of Court held on 14 December 2009 and matters arising	-	Encl.
2. Governance matters		
2.1 Edinburgh Business School		
2.1.1 Introduction (Sir Bob Reid)	Verbal	-
2.1.2 Heriot-Watt University and the Edinburgh Business School: A Shared Vision	Ct3/10/37a	Encl.
2.1.3 EBS Graduate School of Heriot-Watt University: Report to the Court	Ct3/10/37b	Encl.
2.1.4 EBS Articles of Association	Ct3/10/37c	To follow
2.3 Business transacted since the last meeting: Report of the Emergency Committee #	Ct3/10/38	Encl.
2.4 Report from the Nominating & Review Committee	Ct3/10/39	Encl.
2.5 Court: Statement of Primary Responsibilities	Ct3/10/40	Encl.
3. Strategy and performance		
3.1 The Residences Business Case	Ct3/10/41	Encl.
3.2 Dubai Campus Developments: Business Case	Ct3/10/42	Encl.
4. Human Resources		
4.1 Report from the Staffing Strategy Committee: 12 February 2010 meeting	Ct3/10/43	Encl.
4.2 Conflict of Interest Policy	Ct3/10/44	Encl.
4.3 Annual Report of the Staffing Strategy Committee 2009	Ct3/10/45	Encl.
5. Finance		
5.1 Report from the Finance Committee: 2 March 2010 meeting	Ct3/10/46	Encl.
6. Estate / Health & Safety		
6.1 Report from the Estate Strategy Committee: 11 February 2010 meeting	Ct3/10/47	Encl.
6.2 Health & Safety Policy Statement	Ct3/10/48	To follow
7. Risk		
7.1 Report from the Audit Committee: 4 March 2010 meeting	Ct3/10/49	Encl.
8. Annual Reports		
Annual Reports are included in the Communications from the Principal and the Planning & Management Executive: 9.3 below	-	-
9. Communications		
9.1 Communications from the Chairman of Court #	-	-
9.2 Communications from the Senate	Ct3/10/50	Encl.
9.3 Communications from the Principal and the Planning and Management Executive #	Ct3/10/51	Encl.
10. Any Other Competent Business	-	-
11. Date of Next Meeting – Monday 17 May 2010	-	-

The Court is invited to note and approve without discussion those items requiring formal approval and identified by #. Members wishing a particular item to be discussed are invited to inform Mr P L Wilson, Secretary of the University, by Noon on Monday 22 March 2010.

COURT

There will be a meeting of the Court, in the **Carnegie Room, James Watt Centre**, on Monday 17 May 2010 at **4.00 pm**.

P L WILSON
Secretary of the University
May 2010

AGENDA

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| 1. Apologies | |
| 2. Obituary | Paper Ct4/10/52 |
| 3. Minutes of the meeting of Court held on 22 March 2010 | enclosed |
| 4. Communications from the Chairman of Court | oral update |
| 5. 5 Year Plan update | Presentation |
| 6. Communications from the Senate | Paper Ct4/10/53 |
| 7. Communications from the Principal / PME | Paper Ct4/10/54 |
| 8. Report from the Nominating & Review Committee | Paper Ct4/10/55 |

Reminder: The subsequent meeting will be held on Monday 28 June 2010.

Court

There will be a meeting of the Court, in the **Court Room, Lord Balerno Building**, on Monday 28 June 2010 at **2.15 pm**. I append a note of the Agenda and enclose the relevant papers. **Lunch** will be available from 1.00 pm in the **Edinburgh Business School Bistro**. Car parking will be available in Car Park E.

P L WILSON
Secretary of the University

June 2010

AGENDA

Item	Paper Ref	Status
1. Formal matters		
1.1 Apologies	-	-
1.2 Minutes of the meeting of Court held on 17 May 2010 and matters arising	-	Encl.
1.3 Notes of the Court Away Day meeting held on 17 May 2010	-	Encl.
2. Governance matters		
2.1 Review of the Charter & Statutes	Ct5/10/56	Encl.
2.2 Edinburgh Business School: Revision to Articles of Association	Ct5/10/57	Encl.
2.3 Court meeting dates: sessions 2010/11 and 2011/12 and membership of Court 2010/11	Ct5/10/58	Encl.
2.4 Terms of Reference: Estate Strategy Committee	Ct5/10/59	Encl.
3. Communications		
3.1 Communications from the Chairman of Court #	-	-
3.2 Communications from the Senate	Ct5/10/60	Encl.
3.3 Communications from the Principal and the Planning and Management Executive #	Ct5/10/61	Encl.
4. Strategy and performance:		
Finance		
4.1 5-Year Financial Plan 2010 – 2015 and Financial Commentary	Ct5/10/62	Encl.
4.2 Report from the Finance Committee: 8 June 2010 meeting	Ct5/10/63	Encl.
Human Resources		
4.3 Report from the Staffing Strategy Committee: 18 May 2010 meeting	Ct5/10/64	Encl.
Estate		
4.4 Report from the Estate Strategy Committee: 19 May 2010 meeting	Ct5/10/65	Encl.
5. Risk		
5.1 University Risk Register: summary update	Ct5/10/66	Encl.
5.2 Report from the Audit Committee: 11 June 2010 meeting	Ct5/10/67	Encl.
6. Any Other Competent Business	-	-
7. Date of Next Meeting – Monday 4 October 2010	-	-

The Court is invited to note and approve without discussion those items requiring formal approval and identified by #. Members wishing a particular item to be discussed are invited to inform Mr P L Wilson, Secretary of the University, by Noon on Monday 28 June 2010.