

Logging into iHR System via the HW VPN

There is 2 ways to login to the iHR system.

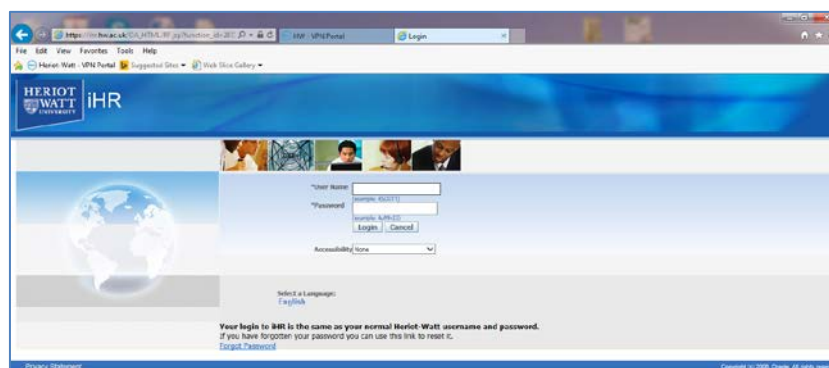
If you are familiar with iHR and have used it before you may prefer to go straight to the Portal login page, then you can use Option 1.

If you have not logged into iHR before or would like to know more about iHR with instructions on how to use the iHR system then you can use Option 2.

Option 1

- 1) Log into the VPN
- 2) Click on this link <https://ihr.hw.ac.uk>
or
open another browser tab and enter <https://ihr.hw.ac.uk>

This iHR login portal page will be displayed.



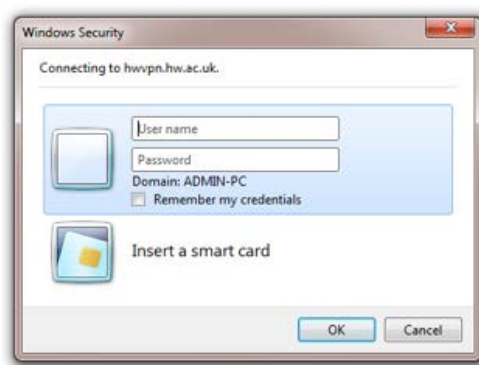
Option 2

- 1) Log into the VPN
- 2) Click on Web Apps on the left side
- 3) Click on the iHR link

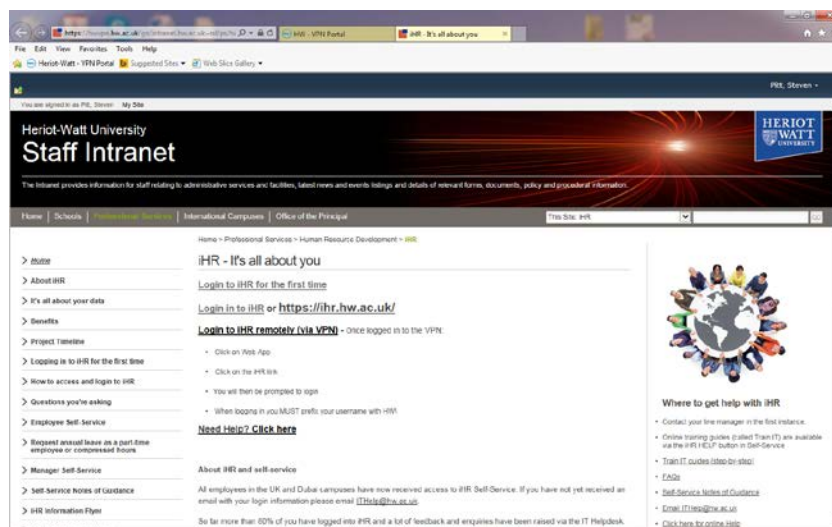
After clicking on the iHR link you should be prompted to login.

Log in

- 4) Enter your HWU user name prefixed as follows: `Hw/username`
- 5) Enter your Password
- 6) Click OK



- The main iHR page will be displayed
- 7) Click on **Login to iHR**



- The iHR login portal page will be displayed.