



This Operational Plan outlines the actions, timescales and indicators for implementing relevant sections of the University's Learning and Teaching Strategy 2013-2018. They are:

- 4.2 Embedding HWU Graduate Attributes in the curriculum
- 5.1 Increased cohesion between teaching and research
- 5.2 Broader curriculum through provision of electives
- 5.3 International dimension to curriculum

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| Green = complete | Amber = in progress and moving towards completion | Red = not yet started or at early stages of development |
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|  | University Activity/Target   | Priority | Duration | Timescale             | Responsible Person/Group                                  | Notes   |
|--|--|----------|----------|-----------------------|---|---|
| <b>Embedding HWU Graduate Attributes in the curriculum</b> |  |          |          |                       |   |   |
| 1  | <b>HWUGAs Awareness Campaign</b> <ul style="list-style-type: none"> <li>HWUGAs should be prominent in our externally facing web presence, prospectuses, and recruitment materials</li> <li>HWUGAs should be visible in posters across the University (including the Student's Union)</li> <li>An engaging HWUGAs booklet should be developed (similar to the small booklets that have been produced to summarise the University's various strategy).</li> <li>A HWUGAs presentation/seminar for the University Executive, Court, Senate, etc should be developed.</li> </ul> | 1        | 8 months | Nov 15 - July16       | Learning and Teaching Board (Chair)                       |   |
| 2  | <b>HWUGAs Mapping Exercise</b> <ul style="list-style-type: none"> <li>Schools to map where in each programme students currently have opportunities to acquire various HWUGAs</li> <li>Schools are to identify any gaps and what they need to embed the HWUGAs in programme curricula.</li> <li>The outcome of the mapping exercise would be an action plan (which could be part of the School's L&amp;T Enhancement Plan) to embed the HWUGAs in programme curricula.</li> </ul>   | 1        | 8 months | Nov 15 – July 16      | Curriculum Working Group (Chair)                          | <b>Note:</b> Services like Careers, Student Union, Registry and ALD also ought to undertake this exercise.      |
| 3  | <b>HWUGAs Good Practice Strategy</b> <ul style="list-style-type: none"> <li>The CWG strongly recommends that an effective means of capturing and sharing of good practice relating to HWUGA across the University is developed.</li> </ul>   | 1        | 8 months | Nov 15 – July 16      | Learning and Teaching Board (Academic Registrar)          | <b>Note:</b> These are an important precursor for 5&6 and see a link to Student Systems Revitalisation Project. |
| 4  | <b>HWUGAs Communication Strategy</b> <ul style="list-style-type: none"> <li>Schools, the relevant Professional Services, and the Student's Union should develop a communication strategy to 'signpost' to students the opportunities at each stage of their studies to acquire the HWUGAs.</li> <li>Note: The communication strategy should be based on the outcome of Recommendation 2 above (i.e. we cannot communicate to students how they can acquire the HWUGAs until, as an institution, we understand</li> </ul>   | 2        | 8 months | July 16 – February 17 | Learning and Teaching Board (Quality Enhancement Officer) |   |

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|   | this ourselves).   |   |           |                          |  |   |
| 5 | <p><b>Embed HWUGAs in University QA and Approval Processes</b></p> <ul style="list-style-type: none"> <li>The CWG recommends that the University's Quality Assurance and Approval Processes should be reviewed and re-developed to embed the HWUGAs.</li> <li>This review should involve the University's Studies Committees and relevant Professional Services.</li> </ul>  | 1 | 24 months | Nov 15 – October 17      | Deputy Principal (Learning and Teaching)         | <p><b>Note:</b> As this is going to affect the work of LTB, QSC, USC and PSC it is important that ownership exists out with any Committee. The Deputy Principal may wish to create a working group of Registry colleagues (clerks of Committees) and School Directors of Quality to deliver this long-term, but essential, project.</p> |
| 6 | <p><b>Creation of an online, interactive HWUGA app/portal to enable students to reflect on their development of HWUGAs</b></p> <ul style="list-style-type: none"> <li>Through reflecting on examples of various online approaches and learning analytic tools used in the HE sector, the University should develop a tool to meet our requirements.</li> <li>It is expected that the Careers Service would play a key role in advising the University on 'best practice' as the 'app' or Student Portal is developed.</li> <li>Following referral from the Student Learning Experience Committee on 16 September 2015, this portal will communicate best practice in how the use of social media and feedback methods can enhance the learning and teaching experience.</li> </ul> | 2 | 8 months  | February 17 – October 17 | Learning and Teaching Board (Academic Registrar) | <p><b>Note:</b> Student Systems Revitalisation Project could be the operational driver for this.</p> <p>Global Student Programme could also benefit from the work around interactive portal/app along with the other LTS (2013-2018) objectives delegated to the CWG.</p>   |