Temporary Suspension of Studies (TSS)  
Semester 2 and Semester 3 Assessment diets 2019-2020

The following should be read in conjunction with the University Policy on TSS:  
https://www.hw.ac.uk/uk/students/doc/tss.pdf

However, as the teaching in Semester 2 has now been completed, retrospective TSS applications should no longer be accepted and approved and, where applicable, the University Mitigating Circumstances policy should be adopted (e.g. for Undergraduate Students in Years 3, 4 and 5)

**Undergraduate Students**

All **Year 1 and 2 students** have been given a passing ("P") grade for their Semester 2 courses and therefore there should be no necessity to consider TSS or MCs for Semester 2 courses for these students.

**Year 3, 4 and 5 students** who are unable to submit their semester 2 coursework or undertake their semester 2 course examinations, should submit a Mitigating Circumstances application, not a TSS application, for all or any course(s) affected.

For all Undergraduate students who are required to be reassessed in Semester 3 (Summer diet) 2019/2020, and who seek to apply for a TSS for Semester 3, should be advised that:

i)  this may necessitate them taking a year out of their studies, as they will not be able to progress to their next stage of study;

ii) this may affect any funding, sponsorship or visa requirements;

iii) they may not be able to recommence their studies until they pass their reassessed courses; and,

iv) if their TSS is approved this may mean that they cannot commence their studies until September 2021, as their reassessments would have to be taken during the academic session 2020/2021.

**Postgraduate taught students**

Temporary Suspension of Studies (TSS) applications submitted by any PG taught students for the Semester 3 (Summer diet) 2019/2020 will **not be accepted**, unless under very specific and exceptional circumstances. Such circumstances would normally only include such exceptional conditions or situations that could not be considered under the University’s Mitigating Circumstances Policies and Procedures.

Students who are unable to submit their Semester 3 (Summer diet) 2019/2020 coursework or undertake their Semester 3 (Summer diet) 2019/2020 course examinations, should submit a Mitigating Circumstances application, not a TSS application, for all or any course(s) affected.

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