

Heriot-Watt University

THE UNIVERSITY EXECUTIVE

Minutes: 4 April 2017

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- In the Chair: Professor Julian Jones, Vice-Principal
- Present Also: Professor Robert Craik, Vice-Principal (Malaysia)*
Professor Gill Hogg, Deputy Principal (Engagement and Staff Development)
Professor Gareth Pender, Deputy Principal (Research and Innovation)*
Professor John Sawkins, Deputy Principal (Learning and Teaching)
Professor Robert MacIntosh, Head (Social Sciences)
Professor Stephen McLaughlin, Head (Engineering and Physical Sciences)
Professor Beatrice Pelloni, Head (Mathematical and Computer Science)*
Professor Fiona Waldron, Head (Textiles and Design)
Professor Mushtak Al-Atabi, Senior Deputy Vice-Principal (Malaysia)*
Ms Ann Marie Dalton-Pillay, Secretary of the University
- In Attendance: Mr Richard McGookin, Director of Planning
Mr Mark Adderley, Director of Human Resource Development
Dr Edward Owens, Director of Planning (Energy, Geoscience, Infrastructure, and Society)
Mr Brett Dodgson, Clerk
- Apologies: Professor Richard A Williams, Principal and Vice-Chancellor
Professor Ammar Kaka, Vice-Principal (Dubai)
Dr Gillian Murray, Deputy Principal (Enterprise and Business)
Professor Malcolm Chrisp, Head (Energy, Geoscience, Infrastructure, and Society)
Professor Heather McGregor, Executive Dean (Edinburgh Business School)
Mr Andrew Menzies, Director of Finance

* Indicates member participating remotely

MINUTE REF

M17/091 WELCOME AND ANNOUNCEMENTS

The UE noted that, in the absence of the Principal, the Vice-Principal would chair the meeting.

The Chair welcomed to the meeting the members of the UE and those colleagues who were in attendance.

M17/092 BLUE PAPERS

The UE received and noted the Blue Papers including the Operational Plan and Actions Log.

M17/093 MINUTES OF THE LAST MEETING

The UE received the minutes of the meetings held 21 March 2017 and 28 March 2017 and approved them as a correct record. There were no matters arising from the minutes.

M17/094 REPORT FROM THE CHAIR

The Chair noted that the University's draft response to a consultation on the new UK Industrial Strategy had been circulated to members; members were invited to send to the Deputy Principal (Enterprise and Business) any comments or suggestions that they might have in relation to the draft response.

PRIVATE AND CONFIDENTIAL

M17/095 FINANCIAL PERFORMANCE REVIEW 2015-16: FINAL REPORT [Paper: UE/17/035]

The UE considered the final report of the 2015-16 Financial Performance Review.

The UE agreed that there should be an individual report from each School on the findings of the Review showing how these were being used to inform the current planning round. The individual School reports would comprise one or two graphs showing the main findings of the Review with around 400 words of text describing the position of the School. It was agreed that these individual School reports should be presented to the Senate for notice and provide the basis for other communications to staff and the recognised trades unions.

M17/096 STRATEGIC PROJECTS DASHBOARD [Paper: UE/17/036]

The UE received and noted the Strategic Projects Dashboard as at March 2017.

M17/097 COMPLAINTS QUARTERLY REPORT [Paper: UE/17/037]

The UE received and noted the Complaints Quarterly Report for the period September to November 2016.

It was agreed that the Report should be presented to the Court for notice and that it should include a comparison of the number of Stage Two complaints with the same point in the previous year.

M17/098 DATE OF NEXT MEETING

The UE noted that its next meeting would be a strategy meeting and would be held 11 April 2017.

Signed by Chair

Date