

- In the Chair: Professor Julian Jones, Vice-Principal
- Present Also: Professor Ammar Kaka, Vice-Principal (Dubai)*
Professor Robert Craik, Vice-Principal (Malaysia)*
Professor Gill Hogg, Deputy Principal (Engagement and Staff Development)
Dr Gillian Murray, Deputy Principal (Enterprise and Business)
Professor Gareth Pender, Deputy Principal (Research and Innovation)
Professor John Sawkins, Deputy Principal (Learning and Teaching)
Professor Malcolm Chrisp, Head (Energy, Geoscience, Infrastructure, and Society)
Professor Robert MacIntosh, Head (Management and Languages)
Professor Beatrice Pelloni, Head (Mathematics and Computer Science)
Professor Fiona Waldron, Head (Textiles and Design)
Professor Mushtak Al-Atabi, Senior Deputy Vice-Principal (Malaysia)*
Ms Ann Marie Dalton-Pillay, Secretary of the University
Mr Andrew Menzies, Director of Finance
Mr Richard McGookin, Director of Planning
Mr Mark Adderley, Director of Human Resource Development
- In Attendance: Mr Brett Dodgson, Clerk
- Apologies: Professor Richard A Williams, Principal and Vice-Chancellor
Professor Stephen McLaughlin, Head (Engineering and Physical Sciences)
Professor Heather McGregor, Executive Dean (Edinburgh Business School)
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* Indicates member participating remotely

MINUTE REF
M16/309

WELCOME AND ANNOUNCEMENTS

The Chair welcomed to the meeting the members of the UE and those colleagues who were in attendance.

M16/310

MINUTES OF THE LAST MEETING

The UE received the minutes of the meetings held 15 November 2016 and 22 November 2016 and approved them as a correct record.

M16/311

REPORT FROM THE CHAIR

In a verbal report the Chair noted that the next meeting of the Court would be held 9 December 2016. It was noted that at that meeting the Court would receive the Dubai campus annual report for the 2015-16 academic year. It was intended that this report would first be presented to the UE for consideration but this had not yet been possible. The report would be circulated for consideration by correspondence and members were invited to forward any comments or questions that they might have.

It was noted that the Court would, as normal, also receive a report from the Principal and Vice-Chancellor. This would include a report of recent staff and student distinctions and members who were aware of any such distinctions which had not yet been reported were invited to notify the Office of the Principal.

[Reserved Section – Ref. FOI(S)A, s.30 and s.33]

M16/312 ATHENA SWAN: RENEWAL SUBMISSION [Paper: UE/16/244]

The UE considered the draft submission for the renewal of the University Athena SWAN Bronze Award.

The UE approved the renewal submission and endorsed the associated action plan. It was noted that a report was in preparation on lessons learned from the renewal processes and that this would be presented to the UE at a future meeting. It was agreed that an associated implementation plan should be developed for the approval of the UE. The implementation plan would identify elements of the action plan which could be delivered within existing operational resource capacity and those elements where additional resources would be needed.

The UE thanked the Athena SWAN Officer, the Equality and Diversity Officer, and the Planning Manager for their work in preparing the submission and action plan. It was agreed that the submission document should be circulated to local Athena SWAN teams for reference.

M16/313 TRANSFORMATIONAL INITIATIVES: PROJECT DESCRIPTIONS [Paper: UE/16/245]

The UE considered and approved Project Initiation Documents in respect of:

Transformational Initiative One: Global Learning and Teaching

1. Global Learning Experience
2. Learning and Teaching Academy
3. Technology Enhanced Learning

Transformational Initiative Three: Enhancing Systems and Processes

4. Marketing and Recruitment

Transformational Initiative Four: Influence and Ambition

5. Enhancing Our Effectiveness and Performance

It was noted that the Project Initiation Documents would develop as the projects progressed. It was agreed that Project Leads should keep the Projects Support Office informed of changes given the significant level of interdependency between projects. It was agreed that the objectives for the Enhancing Our Effectiveness and Performance project should be approved subject to clarification as to whether these would also cover the Malaysia campus.

It was noted that the remaining Project Initiation Documents would be presented for approval at a future meeting. The UE thanked the Projects Support Office for its help in preparing the Project Initiation Documents.

M16/314 DUBAI TRANSITION PROJECT [Paper: UE/16/246]

The UE considered an update report on the Dubai Transition Project.

It was noted that the University's contract with its academic infrastructure partner in Dubai, Study World, would end in July 2020. The UE had in April 2016 considered an initial report on the management of the transition from the current academic infrastructure contract [minute 16/161] and had received the project proposal in October 2016 [minute 16/241].

[Reserved Section – Ref. FOI(S)A, s.30 and s.33]

PRIVATE AND CONFIDENTIAL

M16/315 THE SENATE: AGENDA DECEMBER 2016 [Paper: UE/16/247]

The UE noted that the agenda was in preparation for the meeting of the Senate to be held 14 December 2016. It was agreed that this should be circulated for notice by correspondence.

It was noted that Constitutions for the three new primary Standing Committees of Senate would be presented to the Senate for approval in January 2017. It was noted that these had been endorsed by the existing equivalent bodies and the UE agreed that members of those bodies who were also members of the Senate should be invited to contribute to the commending to the Senate of the new Constitutions.

It was noted that there remained some questions as to how executive powers and functions would be discharged under the new structure of Senate Committees. It was agreed that a briefing note should be prepared and circulated to the UE and that the Vice-Principal, the Secretary of the University, the Deputy Principal (Research and Innovation), and the Deputy Principal (Learning and Teaching) should meet separately to ensure there was clarity as to how executive powers would continue to be discharged effectively and efficiently.

M16/316 LEARNING AND TEACHING BOARD [Paper: UE/16/248]

The UE received the minutes of the meetings held 5 October 2016 and 2 November 2016.

The UE noted the report of the business conducted by the Group including the consideration of the first quarterly reports on student retention activities and performance.

M16/317 COMPLAINTS REPORT 2015-16 [Paper: UE/16/250]

The UE received and noted the University complaints report for the 2015-16 academic year. It was agreed that the report should be presented to the Court for consideration.

M16/318 DATE OF NEXT MEETING

The UE noted that its next meeting would be a business meeting and would be held 6 December 2016.

Signed by Chair

Date