AGENDA

Item  Paper Ref  Status  Presenter

1  FORMAL MATTERS

1.1 Apologies  
To Note

1.2 Minutes of the Meetings 25 April 2016 and 2 May 2016  
To Approve

1.3 Actions Log and Forward Agenda  
To Note

1.4 Report from the Chair  
To Note

2  ITEMS TO CONSIDER

2.1 Emergency Planning and Management  
To Consider

2.2 Cyber-Security: Project Initiation  
To Consider and Approve

2.3 Financial Regulations  
To Consider and Endorse

2.4 PGT Portfolio Review Project: Update Report  
To Consider

2.5 Clearing Campaign 2016: Strategy and Practical Implementation  
To Consider

2.6 Face-to-Face: Core Brief May 2016  
To Consider and Endorse

3  ITEMS TO RECEIVE

Items marked with an asterisk are presented for notice and, if needed, approval without being opened for discussion. Any member who wishes to open a discussion regarding any of these items is asked to notify the Clerk no later than 16:00 on the Friday before the meeting.

3.1 Student Recruitment Update: May 2016  
To Receive and Note

Clerk: Brett Dodgson – B.S.Dodgson@hw.ac.uk; +44 (0)131 451 8421

UEA-16-05-16
3.2 University Leadership Forum May 2016: Programme  UE/16/121 Enclosed RAW
   To Receive and Note

3.3 Research and Knowledge Exchange Board: Minutes of Meeting  UE/16/122 Enclosed DH
   13 April 2016*
   To Receive and Note

3.4 Secretary’s Board: Minutes of Meeting 5 April 2016*  UE/16/123 Enclosed AMD
   To Receive and Note

4 DATE OF NEXT MEETING

Monday 23 May 2016, 08:30 – 10:30 (Strategy Meeting)