

# ACADEMIC APPROVAL PROCESSES

## Approval Processes

The academic approval of disciplines, programmes and courses of study underpins the assurance of academic standards across the University. The University **Senate** is ultimately responsible for all approvals, but has delegated certain responsibilities to other Committees. These include:

- School Studies Committee
- Undergraduate and Postgraduate Studies Committee
- Senate Business Committee

## Approval Stages

First stage - scrutiny and approval at School level:

- the School Studies Committee

Second stage - scrutiny and approval at University level by:

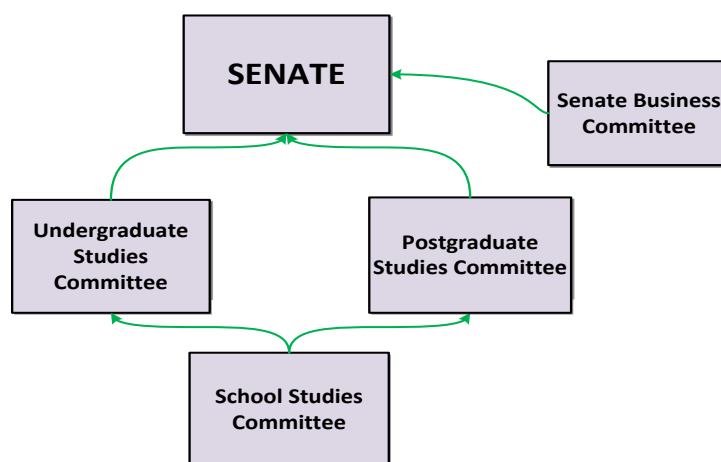
- Undergraduate or Postgraduate Studies Committee,

The Senate Business Committee may act under the delegated authority of the Senate on business requiring immediate attention.

## Senate Approval

Senate has delegated some operational aspects of approval to its Studies Committees (USC and PSC). The extent of this delegation is summarised below:

| Academic Body                  | Approves   |
|--------------------------------|--|
| Senate                         | <ul style="list-style-type: none"> <li>- New campus</li> <li>- New discipline</li> <li>- New mode of learning</li> <li>- New type of academic partnership arrangement</li> </ul>                             |
| Senate Committee (USC and PSC) | <ul style="list-style-type: none"> <li>- New programmes in an existing discipline</li> <li>- New mode of learning for an existing programme</li> <li>- Major modifications to existing programmes</li> </ul> |
| School Studies Committee       | <ul style="list-style-type: none"> <li>- Minor modifications to existing programmes</li> <li>- New courses</li> <li>- Modifications to courses</li> </ul>  |



## References and Further Information

Other Quality Assurance briefing papers may be found at: <http://www1.hw.ac.uk/quality/qa-briefing.htm>

Contact: [qualityassurance@hw.ac.uk](mailto:qualityassurance@hw.ac.uk)

Quality Policies and Procedures: <http://www.hw.ac.uk/quality/policies.htm>

Learning and Teaching Policies and Procedures: <http://www.hw.ac.uk/committees/lfb/lfb-policies.htm>

## Quality Assurance Briefing Papers

This briefing paper has been produced by the Academic Registry and is one of a series related to Quality Assurance procedures. The briefing papers aim to provide a concise, informative overview of key processes, and include links to relevant policies, procedures and templates.