Approved Teachers, Approved Tutors, Approved Markers and
Approved Demonstrators Scheme

Definition of Approved Demonstrators

• Approved Demonstrator status is required of anyone engaged in five or more contact
hours for one course. This does not apply to f-t/p-t staff appointed in terms of
Ordinance 16, i.e. it does not apply to anyone with a University contract of employment.

• Approval is required of anyone who assists in lab, tutorial and class delivery under
continual supervision of the lecturer. Approved Demonstrators are not responsible
for producing teaching plans, creating notes or design and marking of credit bearing
summative assessment.

• Approved Demonstrator status is given by the Head of School, but may be
delegated to Directors of Learning and Teaching/Directors of Academic Quality.

• Approved Demonstrator status can be given up to a maximum of either three or five
years subject review of performance. All approvals expire on 31 July of the
respective year.

• It should be noted that new Approved Demonstrators will require support and
guidance from the course lecturer/leader before and during delivery of their duties.

• If the role is to continue beyond the expiry period a re-application must be made
following the same procedure.

• Please follow the link to obtain copies of the Approved Demonstrator application
procedures and application form.

Jenny Walker, Quality and External Partnerships Officer