

ACADEMIC APPROVAL PROCESSES

Approval Processes

The academic approval of disciplines, programmes and courses of study underpins the assurance of academic standards across the University. The University **Senate** is ultimately responsible for all approvals, but has delegated certain responsibilities to other Committees. These include:

- School Studies Committee
- Undergraduate and Postgraduate Studies Committee
- Senate Committee for Interim Business and Effectiveness

Senate Approval

Senate has delegated some operational aspects of approval to its Studies Committees (USC and PSC). The extent of this delegation is summarised below:

Academic Body	Approves
Senate	<ul style="list-style-type: none"> - New campus - New discipline - New mode of learning - New type of academic partnership arrangement
Senate Committee (USC and PSC)	<ul style="list-style-type: none"> - New programmes in an existing discipline - New mode of learning for an existing programme - Major modifications to existing programmes
School Studies Committee	<ul style="list-style-type: none"> - Minor modifications to existing programmes - New courses - Modifications to courses

Approval Stages

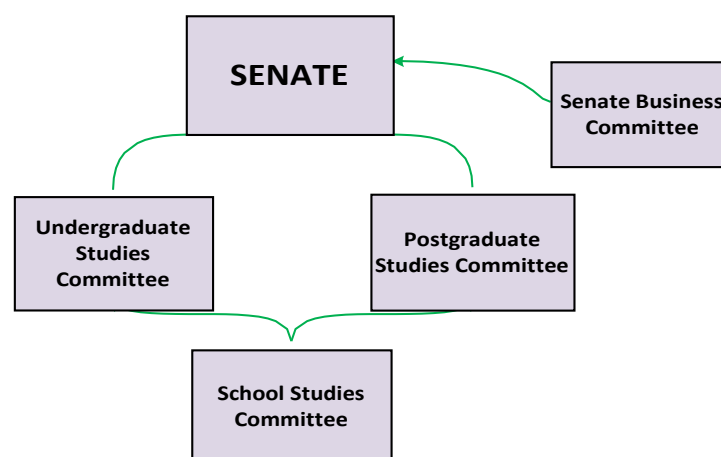
First stage - scrutiny and approval at School level:

- the School Studies Committee

Second stage - scrutiny and approval at University level by:

- Undergraduate or Postgraduate Studies Committee,

The Senate Business Committee may act under the delegated authority of the Senate on business requiring immediate attention.



References and Further Information

Other Quality Assurance briefing papers:

<https://www.hw.ac.uk/services/academic-registry/quality/qa/quality-assurance-briefing-papers.htm>

Policies and Procedures: <https://www.hw.ac.uk/services/academic-registry/quality/learning-teaching/policy-bank.htm>

Contact: qualityassurance@hw.ac.uk

Quality Assurance Briefing Papers

This briefing paper has been produced by the Academic Registry and is one of a series related to Quality Assurance procedures. The briefing papers aim to provide a concise, informative overview of key processes, and include links to relevant policies, procedures and templates.