

# SCHOLARSHIP

## APPLICATION FORM

- High Achiever's Scholarship
- Financial Hardship Scholarship
- Women in Science and Engineering Scholarship

### PERSONAL DETAILS

Full Name (as in NRIC):	
NRIC No:	HWU Person ID:
Contact/HP No:	E-mail Address:
Programme Name:	

### FAMILY INFORMATION

Father's/Guardian's Name	
Occupation	
Mother's Name	
Occupation	
Particulars of Children	<i>Please detail the number of siblings who are under the care of the family and their age in an attachment as a supporting document.</i>
Total Household Income per Month	<i>For Financial Hardship Scholarship only.</i>

### DECLARATION AND ACCEPTANCE

I hereby apply for the selected scholarship to study in Heriot-Watt University Malaysia and agree to the terms and conditions for the scholarship that I will be undertaking when my application is successful.

I understand that the total tuition fees for the programme must be paid for before the commencement of the programme of study and at the beginning of every semester.

I consent to the processing of my personal information by the University as per parameters defined by the Personal Data Protection Act 2010 for proper purposes of the institution.

I am also aware and agree that my personal information will be shared amongst Heriot-Watt University and other subsidiaries for the purpose of programme administration.

*(for students < 18 years old, consent of parent/guardian is needed here)*

\_\_\_\_\_  
Name:  
NRIC/Passport No:

\_\_\_\_\_  
Name:  
NRIC/Passport No:

\_\_\_\_\_  
Date:

### SCHOLARSHIP TERMS AND CONDITIONS

- The scholarship recipient must be enrolled as a full-time student for the entire length of the programme, register for all courses according to the University schedule, pass each course registered for at the first attempt and complete the programme within the original timeframe stated in the offer letter - as the scholarship does not cover extensions or deferment.
- Scholarships are awarded in the form of a tuition fee waiver only. This excludes any other charges such as registration fee, international student fees and ancillary items required as part of the studies, including but not limited to books, graduation ceremony, final award/certificate, accommodation, student visa processing, sports, and living and other related costs, which shall be borne by the student. For the avoidance of doubt, any costs for re-sits and other related costs including extensions (if any) must be borne by the student.
- The value of the scholarship granted will be deducted against the full tuition fees payable on a semester by semester basis.
- The recipient of the scholarship is required to fulfil the set academic progression criteria until the completion of their studies. If any of these criteria is not met the scholarship may be revoked or the amount of the scholarship may be reduced at the sole discretion of Heriot-Watt University Malaysia.
- The scholarship is only awarded for study at Heriot-Watt University Malaysia. Other than the specified, it is not transferable to other Heriot-Watt University campuses or locations.
- The scholarship is not transferable to another programme of study and is neither transferable nor exchangeable for cash or other alternatives.

## SCHOLARSHIP TERMS AND CONDITIONS (Cont'd)

7. The scholarship recipient shall not be holding (concurrently) any other full or partial scholarship from external parties (unless in extenuating circumstances – then specific prior approval must be obtained). This excludes EPF withdrawals or loans from external financial agencies.
8. The scholarship recipient shall be a student ambassador and promote the good name of the University. In addition, the recipient is required to comply with all University terms and conditions of admittance, regulations and policies enforced from time to time.
9. In addition, the recipient is required to comply with all the University terms and conditions of admittance, regulations and policies. Scholarship recipients who are found guilty of academic or disciplinary misconduct will have their scholarships terminated.
10. The University reserves the right to involve scholarship recipients in interview, advertisement, photography or other publicity activities for the purpose of promoting the University. The scholarship recipient assigns to the University any intellectual property or other rights that are created as part of this promotional role.
11. The University reserves the right to make any amendments to the terms and conditions of the scholarships and inform the recipients accordingly either in advance or later. The University reserves the right to change the scholarship award structure at its discretion.
12. **In the event that a scholarship recipient decides to discontinue studies (without completion of the programme), the scholarship will be forfeited and the recipient is required to reimburse the amount awarded during the completed period of studies (except for Financial Hardship Scholarship).**
13. The University reserves the right to terminate the scholarship offered to students. In such circumstances, the full tuition fees will be payable by the student, from the date of termination and for the remainder of the programme.
14. The University will not refund the application fees for students who withdraw from the selection process.
15. The scholarship cannot be offered in conjunction with any other discounts or scholarship provided by the University.
16. The decision from the University and the selection committee is final.
17. Scholarship recipients who do not complete their Ambassador Hours will not be entitled to a scholarship in future semesters.

## DOCUMENT CHECKLIST (FOR ALL SCHOLARSHIP AWARDS/SCHEMES)

All in tickboxes please

1.  Completed Application Form (*All Scholarship applicants*)
2.  Personal Statement (*Financial Hardship Scholarship, and WISE Scholarship*)
3.  Link to private but shareable Youtube link for 1-minute video pitch stating your passion in STEM and reasons why (*WISE Scholarship only*)

*For application for Financial Hardship Scholarship only:*

4. Supporting documents [*tick, if applicable*]
  - Certified true copy of all academic results, transcripts and certificates (*All Scholarship applicants*)
  - EA form of applicant/spouse/parent(s)/guardian (*if parent/guardian is retired, last EA form of pre-retirement is required*)
  - Income Tax B or BE form of applicant/spouse /parent(s)/guardian (*if parent/guardian is not taxable, empty approved B or BE form is required*)
  - Pension card and pension statement (x 3 months) (*if applicant/spouse/parent/guardian is a government sector retiree*)
  - EPF statement before and after retirement (*if applicant/spouse /parent/guardian is a private sector retiree*)
  - Death certificate (*if parent has passed away and living with single parent/guardian*)
  - Divorce certificate (*if parents are legally divorced and living with single parent/guardian*)
  - A detailed comparison of monthly total household income against monthly expenses (*attach and list copy of bills/bank statements as proof of each expense*)

*Note: Items to be placed in a sealed envelope, addressed to Scholarship and Financial Aid Unit, HWUM, and submitted together with this form.*

Remarks:

### 1. Personal Statement

Please tell us on a separate piece of paper in not more than 500 words:

- i. Why you wish to undertake the programme.
- ii. How you envisage this qualification to contribute to the future development of your career.
- iii. Why you should be selected for this scholarship.

You are advised to provide a concise and accurate description of your financial circumstances as well as a cash flow forecast for the time you will be undertaking your studies (details of income set against all expenditures). Explain how you would expect to finance your studies if you do not obtain this scholarship. You may be asked to provide evidence to support any points where relevant (salary statement and income tax filing statement will be accepted and treated with strict confidentiality by the Scholarships Committee).

## FOR OFFICE USE ONLY

Date Received:	Scholarship Scheme Approved:
Marketing and Student Recruitment Verified and processed by: <input type="checkbox"/> Approved <input type="checkbox"/> Rejected  <hr style="width: 80%; margin-left: 0;"/> Name: Date:	Scholarship and Financial Aid Unit - Student Support Services Verified and processed by: <input type="checkbox"/> Approved <input type="checkbox"/> Rejected  <hr style="width: 80%; margin-left: 0;"/> Name: Date: