**COURSE DETAILS**

**Course Code:** C18PD  
**Full Course Title:** Management for Business Professional Development Review 1 (GA)  
**SCQF Level:** 8  
**SCAF Credits:** 15  
**Available as Elective:** No

**DELIVERY LEVEL**

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<th>Postgraduate Taught:</th>
<th>No</th>
<th>Postgraduate Research:</th>
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**Additional Information:**

**COURSE AIMS**

The course aims to provide students with the opportunity of demonstrating knowledge and professional competence gained over the course of their progression through the Graduate Level Apprenticeship in appropriate aspects of professional practice, and to show a commitment to continuing professional development (CPD) through systematically and continuously reviewing personal development.

The course will involve compilation of a summative CPD log and evaluation of progress through the GLA; personal development review skills in research methodology, project management, research design and methods of data collection and analysis; synthesis of an action plan for CPD in the organisation and wider professional context and completion of a learning plan for the final year of their programme.

**LEARNING OUTCOMES – SUBJECT MASTERY**

On completion of the course, the student will be able to:

- Demonstrate their competence in continuous professional development
- Undertake self-evaluation of project outputs and performance
- Appropriately develop CPD planning within organisational and wider professional context

- Independently evaluate information in multiple formats to assess success factor
- Use a range of library/work-based (conventional and ICT) resources to source appropriate literature on their organisational development / CPD
- Collect, sift and organise substantial bodies of knowledge, and evaluate their significance
- Plan relevant CPD / training needs
- Adhere to professional and academic conventions in terms of evidencing professional development

**LEARNING OUTCOMES – PERSONAL ABILITIES**

_The learner will be able to_
C18PD Management for Business Professional Development Review 1 (GA)

- Demonstrate the ability to design, execute and critically evaluate personal CPD objectives.

**The learner will be able to**

- Contact and develop relationships with key personal development stakeholders
- Use feedback from a mentor to improve personal performance

**The learner will be able to**

- Use ICT to source literature on specific topics that relate to personal and professional development.

**SYLLABUS**

Compilation of a summative CPD log and individual learning plan;
evaluation of skills and competence development in appropriate professional development contexts;
personal development review skills;
project management evaluation;
synthesis of an action plan for CPD in the organisation and wider professional context.

**COURSE RELATIONSHIPS**

N/A

**LOCATION AND ASSESSMENT METHODS**

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