



UK | DUBAI | MALAYSIA

TIMETABLE GUIDE

essential information for new students



Malaysia Campus

www.hw.ac.uk

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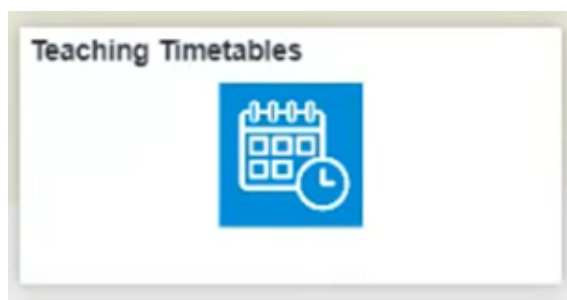
Viewing your Timetable

(after course registration)

Step 1

Click the link and select timetable: Timetables are available in both the Student Portal and University's website:

- <https://portal.hw.ac.uk/>



- <https://www.hw.ac.uk/uk/students/studies/timetables.htm>

MY TIMETABLE >

Step 2

Fill in your User Name and Password (same as PC login e.g. xy12)

Step 3

View your timetable

- Select Semester
- Select Full Semester (All Weeks)

Academic year: 2024/25 September Semester Full Semester (All Weeks) Group Filters ?

Timetables are subject to change even after publication. We recommend you check your timetable regularly.

	Mon	Tue	Wed	Thu	Fri
09:00		Management Accounting Techniqu... Weeks: 1-5,7-11 Room: WG-LT2 Lecture	Intermediate Financial Accounting [...] Weeks: 1-5,7-12 Room: E3-SB9 Lecture	Introduction to Commercial Law (CL... Weeks: 1-5,7-12 Room: WG-LR6 Lecture	
10:00					
11:00	Corporate Financial Theory (C39FN) Weeks: 1-5,7-12 Room: WG-LR6 Lecture				
12:00		Management Accounting Techniqu... Weeks: 3-5,7-11 TC1 Room: E2-SB4	Intermediate Financial Accounting [...] Weeks: 3-5,7-11 TC1 Room: E2-SB5		
13:00		Management Accounting Techniqu... Weeks: 3-5,7-11 TC2 Room: E2-SB4	Intermediate Financial Accounting [...] Weeks: 3-5,7-11 TC2 Room: E2-SB5	Introduction to Commercial Law (CL... Weeks: 3-5,7-11 TC1 Room: E1-L51	
14:00	Corporate Financial Theory (C39FN) Weeks: 3-5,7-11 TC1 Room: E2-SB5	Philosophy and Current Issues (K20... Weeks: 1-2,3,7 EPS and MACS students Room: WG-LT2 Lecture		Philosophy and Current Issues (K20... Weeks: 1-2,3,7 SoS and EGIS students Room: WG-LT2 Lecture	
15:00	Corporate Financial Theory (C39FN) Weeks: 3-5,7-11 TC2 Room: E2-SB5				

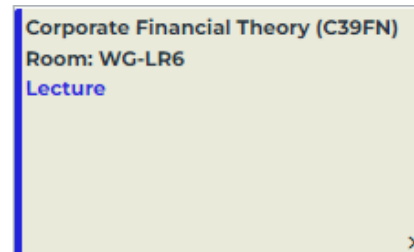
Timetables are best viewed using Microsoft Edge.

Step 4

Reading the timetable

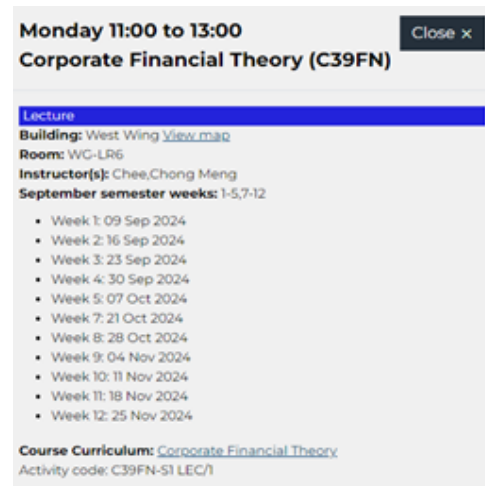
a. Each cell within the timetable contains the following information.

- Course Name & Code
- Room*
- Activity type (Lecture / Tutorial / Workshop / Lab etc)



b) You will receive more information when you click on each cell.

- Day and Time
- Course Code and Name
- Activity Type
- Group number
- View Map
- Room*
- Instructor(s)
- Weeks and dates



c) Click on **Group Filters**

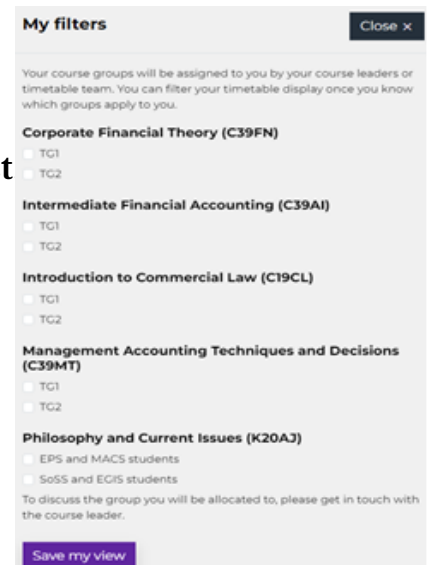
(If the timetable has multiple groups for tutorial/workshop etc.)

i. You will then be able to view the group timetabled activities for tutorial/workshop/lab.

ii. You should discuss your group allocation with your **Course Leader / School Administrator first**

iii. You can filter to view only your group

iv. Click “Save my view”



The screenshot shows a 'My filters' dialog box with a 'Close x' button in the top right corner. The main text states: 'Your course groups will be assigned to you by your course leaders or timetable team. You can filter your timetable display once you know which groups apply to you.' Below this, there are five course categories, each with two radio button options (TG1 and TG2):

- Corporate Financial Theory (C39FN)**
 - ☐ TG1
 - ☐ TG2
- Intermediate Financial Accounting (C39AI)**
 - ☐ TG1
 - ☐ TG2
- Introduction to Commercial Law (C19CL)**
 - ☐ TG1
 - ☐ TG2
- Management Accounting Techniques and Decisions (C39MT)**
 - ☐ TG1
 - ☐ TG2
- Philosophy and Current Issues (K20A3)**
 - ☐ EPS and MACS students
 - ☐ SoSS and ECIS students

At the bottom, there is a note: 'To discuss the group you will be allocated to, please get in touch with the course leader.' and a purple 'Save my view' button.

Note

The timetables are **subject to change**. School will notify you about the changes via email / announcement in the system.

Viewing your Timetable

(before course registration)

Step 1

Timetables are available in both the Student Portal and University's website:

- <https://portal.hw.ac.uk/>
- <https://www.hw.ac.uk/uk/students/studies/timetables.htm>

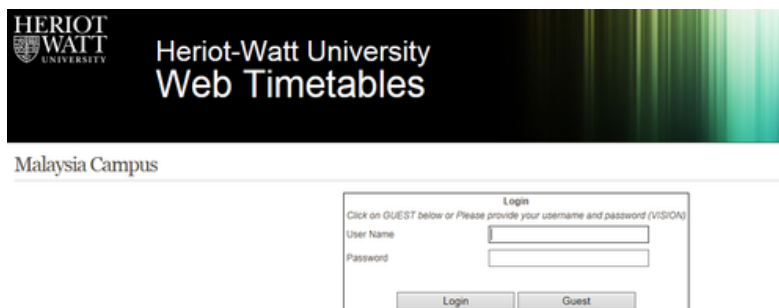
Step 2

Select 'Programme Timetable (Malaysia Campus)' If you are using the University's website.



Step 3

Fill in your **username** [same as PC login, eg: ab1234] or click 'Guest' if you have problems logging in.



Timetables are best viewed using **Microsoft Edge**.

Step 4

i. Select 'Student Groups'.

Malaysia Campus

Web Timetables Guest
» Courses
» **Student Groups**
» log off

Information
Welcome to Heriot-Watt University Malaysia Campus web timetables for session 2020-21.
You can view both course and student timetables.
Click on the Student Groups link to access timetables
Before you start, it is recommended that you read the accompanying user guide which can be found [here](#)
Please note that the teaching timetable is subject to change. This could be changes to the time or location of lectures, tutorials, etc. Therefore you are strongly advised to check your timetable again for changes before the start of each Semester and even once teaching has commenced. Timetable changes may be intimated by email or notices on VISION.
Campus Holidays for this session can be found [here](#)

ii. Select your programme in the Student Group box.

iii. Select Week/Semester and All days.

iv. Click on the 'View Timetable' button.

Malaysia Campus

Web Timetables Staff
» Courses
» Staff Timetables
» Rooms
» **Student Groups**
» log off

Student Group Timetables
Select School / Department: (Any Department)
Select Level: (Any Level)
Student Group Search String (optional):
Select Student Group(s):
Select Week(s):
Select Day(s):
Select Time Range:
Select Type Of Report:
View Timetable

Reading your Timetable

Your timetable appears!

The following timetable is used for guideline purposes only.

Heriot-Watt University Malaysia 2021-22

Bachelor of Business Administration Y3 S1

Programme & Year of Study

C1 - Business Management

Weeks: 8-19 (13 Sep 2021-5 Dec 2021)

	9:00	9:15	9:30	9:45	10:00	10:15	10:30	10:45	11:00	11:15	11:30	11:45	12:00	12:15	12:30	12:45	13:00	13:15	13:30	13:45	14:00	14:15	14:30	14:45	15:00	15:15	15:30	15:45	16:00	16:15	16:30	16:45	17:00	17:15	17:30	17:45	18:00	18:15	18:30	18:45		
Mon					C10CW-S1 W.L. Lim	8-12, 14-19 The Contemporary Workforce							Online Live Lec																													
Tue					C10IB-S1 Y.M. Loo	8-12, 14-18 International Business							Online Live Lec				C10IE-S1 8-12, 14-19 International Entrepreneurship																									
Wed					C10RS-S1 J. Ho	8-12, 14-18 Retail Marketing							Online Live Lec																													
Thu					C10RS-S1 J. Ho	8-12, 14-18 Retail Marketing							Online Live Lec																													
Fri																																										

Course Code

Course Name

Activity Type

Location (on-campus/online)

Timetable Weeks

Lecturer's Name

Course Details

Each cell within the timetable contains the following information:

Couse code & semester	C18CL-S1	8-12, 14-19	Online Live
	Commercial Law		
	M.Y.Ng		Lec

Course's name	C18CL-S1	8-12, 14-19	Online Live
	Commercial Law		
	M.Y.Ng		Lec

Lecturer's name	C18CL-S1	8-12, 14-19	Online Live
	Commercial Law		
	M.Y.Ng		Lec

Activity Type

Your activity type, ie, Lecture & Tutorial/Lab:

Lecture (Lec)

All students are expected to participate in this activity.

C18CL-S1	8-12, 14-19	Online Live
Commercial Law		
M.Y.Ng		Lec

Tutorial (Tut) & Practical Lab (P Lab)

Small group of students are expected to participate in this activity.

C18CL-S1	8-12, 14-19	Online Live
Commercial Law		
M.Y.Ng		Tut

Tutorial (T1, T2...)

You will be advised by your Academic Administrator which group(s) you have been assigned to.

Delivery Mode & Location

This refers to the mode of delivery of your learning activities; either face-to-face on campus or online session.

On campus

You can see an Allocated venue, where the Room number is shown in your timetable slot. [ie, E2-SR3]

Please refer to page 8 for details

C18CL-S1	8-12, 14-19	E2-SR3
Commercial Law		
M.Y.Ng		Tut

Online Live

Online Live is written in your timetable slot

C18CL-S1	8-12, 14-19	Online Live
Commercial Law		
M.Y.Ng		Tut

On campus & online Live (conducted concurrently)
Allocated venue & Online Live is written in the same slot

B38EB-S2	10-12,14-16	OnlineLive, WG-EleLab
Circuits and Analysis		
Y.Go		P Lab

Timetable Weeks

These numbers indicate the weeks in which a session runs.

Some of the activities run only during certain weeks, and not throughout the semester [ie, Tutorials/Workshops/Lab sessions]

Please refer to page 9 for the details of timetable weeks

B38EB-S2	10-12,14-16	OnlineLive, WG-EleLab
Circuits and Analysis		
Y.Go		P Lab

General Information

Electives

Some of the elective courses might be scheduled on the timetable. Please ignore the activities of the elective courses if you are not enrolled onto that course.

Malaysia Campus Holidays

Please read the timetable together with the Malaysia Campus Holidays information.

This information is also available at the main page of the web timetable. Please refer to the diagram below:

HERIOT WATT UNIVERSITY

Heriot-Watt University Web Timetables

Malaysia Campus

Web Timetables Guest

- » Courses
- » Student Groups
- » log off

Information

Welcome to Heriot-Watt University Malaysia Campus web timetables for session 2020-21.

From here, you can view both course and student timetables.

Click on the Student Groups link to access timetables

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Please note that the teaching timetable is subject to change. This could be changes to the time or location of lectures, tutorials, etc. Therefore you are strongly advised to check your timetable again for changes before the start of each Semester and even once teaching has commenced. Timetable changes may be intimated by email or notices on VISION.

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HWUM List of Teaching Venues & Locations

This information is also available at the bottom of the web timetable.

Teaching Venue	Name of venue (Location Definition)	Wing	Level
EG-LR1	Lecture Room 1 (EG.16)	East Wing	Ground Floor
EG-LR2	Lecture Room 2 (EG.17-1)	East Wing	Ground Floor
EG-LR3	Lecture Room 3 (EG.17-2)	East Wing	Ground Floor
EG-MecLab2	Mech. Engineering Lab 2 (EG.21)	East Wing	Ground Floor
EG-MecLab1	Mech. Engineering Lab 1 (EG.31)	East Wing	Ground Floor
E1-CLab 1	Computer Lab 1 (E1.14))	East Wing	Level 1
E1-CLab 2	Computer Lab 2 (E1.15)	East Wing	Level 1
E1-LS1	Learning Studio 1 (E1.20-1)	East Wing	Level 1
E1-LS2	Learning Studio 2 (E1.20-2)	East Wing	Level 1
E1-SR1	Seminar Room 1 (E1.13-1)	East Wing	Level 1
E1-SR2	Seminar Room 2 (E1.13-2)	East Wing	Level 1
E2-SR3	Seminar Room 3 (E2.09)	East Wing	Level 2
E2-SR4	Seminar Room 4 (E2.10)	East Wing	Level 2
E2-SR5	Seminar Room 5 (E2.11)	East Wing	Level 2
E2-SR6	Seminar Room 6 (E2.12)	East Wing	Level 2
E3-SR7	Seminar Room 7 (E3.06)	East Wing	Level 3
E3-SR8	Seminar Room 8 (E3.07)	East Wing	Level 3
E3-SR9	Seminar Room 9 (E3.08)	East Wing	Level 3
E3-SR10	Seminar Room 10 (E3.10)	East Wing	Level 3
WG-LT1	Lecture Theatre 1 (WG.14)	West Wing	Ground Floor
WG-LT2	Lecture Theatre 2 (WG.14-1)	West Wing	Ground Floor
WG-LR4	Lecture Room 4 (WG.08)	West Wing	Ground Floor
WG-LR5	Lecture Room 5 (WG.07)	West Wing	Ground Floor
WG-LR6	Lecture Room 6 (WG.06)	West Wing	Ground Floor
WG-CivLab	Civil Engineering Lab (WG.62)	West Wing	Ground Floor
WG-WetLab	Wet Lab (WG.66)	West Wing	Ground Floor
WG-EleLab	Electrical Engineering Lab (WG.68)	West Wing	Ground Floor
W1-CLab 3	Computer Lab 3 (W1.04)	West Wing	Level 1
W1-CLab 4	Computer Lab 4 (W1.03)	West Wing	Level 1
W1-LS3	Learning Studio 3 (W1.48-2)	West Wing	Level 1
W1-LS4	Learning Studio 4 (W1.48-1)	West Wing	Level 1
W1-LS5	Learning Studio 5 (W1.57-2)	West Wing	Level 1
W1-LS6	Learning Studio 6 (W1.57-1)	West Wing	Level 1
W1-LS7	Learning Studio 7 (W1.58-3)	West Wing	Level 1
W1-LS8	Learning Studio 8 (W1.58-2)	West Wing	Level 1
W1-LS9	Learning Studio 9 (W1.58-1)	West Wing	Level 1
W2-PsyLab	Psychology & Resource Lab (W2.04)	West Wing	Level 2
W3-LS10	Learning Studio 10 (W3.40-2)	West Wing	Level 3
W3-LS11	Learning Studio 11 (W3.40-1)	West Wing	Level 3
W3-SR11	Seminar Room 11 (W3.01)	West Wing	Level 3
W3-SR12	Seminar Room 12 (W3.02)	West Wing	Level 3

Tips
[Location Definition]
Eg 1: E3-SR9

E = East Wing
3 = 3rd floor
SR9 = Seminar Room 9

Eg 2: WG-LR5

W = West Wing
G = Ground floor
LR5 = Lecture Room 5

Timetable Weeks

This information is also available at the bottom of the web timetable.
Kindly click [HELP FILE](#) for the latest information.

Timetable weeks									(Rev Aug 2023)
Week Number (printed on timetable)	MFP Apr 2023	MFP Jul 2023	MFP Jan 2023	MFP Sep 2023	UG/PG Sep 2023	UG Jan 2023	PG Jan 2023	PG Jan 2023 (MSc PE)	Week starting on Monday
42		7	6			1 (Sem 2)		1 (Sem 2)	8-May-23
43	1 (Sem 1)	8	7			2		2	15-May-23
44	2	9	8			3		3	22-May-23
45	3	10	9			4		4	29-May-23
46	4	11	10			5		5	5-Jun-23
47	5	12	11			6		6	12-Jun-23
48	6	13	12			7		7	19-Jun-23
49	7		13			8		8	26-Jun-23
50	8					9		9	3-Jul-23
51	9					10		10	10-Jul-23
52	10		1 (Sem 3)			11		11	17-Jul-23
1	11	1 (Sem 1)	2			12		12	24-Jul-23
2	12	2	3						31-Jul-23
3	13	3	4						7-Aug-23
4		4	5						14-Aug-23
5		5	6						21-Aug-23
6		6	7						28-Aug-23
7		7	8	1 (Sem 1)					4-Sep-23
8	1 (Sem 2)	8	9	2	1 (Sem 1)	1 (Sem 1)	1 (Sem 2)	1 (Sem 3)	11-Sep-23
9	2	9	10	3	2	2	2	2	18-Sep-23
10	3	10	11	4	3	3	3	3	25-Sep-23
11	4	11	12	5	4	4	4	4	2-Oct-23
12	5	12	13	6	5	5	5	5	9-Oct-23
13	6	13		7	6	6	6	6	16-Oct-23
14	7			8	7	7	7	7	23-Oct-23
15	8			9	8	8	8	8	30-Oct-23
16	9			10	9	9	9	9	6-Nov-23
17	10			11	10	10	10	10	13-Nov-23
18	11				11	11	11	11	20-Nov-23
19	12	1 (Sem 2)		1 (Sem 2)	12	12	12	12	27-Nov-23
20	13	2		2					4-Dec-23
21		3		3					11-Dec-23
22		4		4					18-Dec-23
23		5		5					25-Dec-23
MFP - Malaysia Foundation Programme					PG - Postgraduate programmes				
UG - Undergraduate programmes					Sem - semester				

Please note that timetables are subject to change even after publication. School will notify you about the changes via email/announcement in the system.

Contact Us

For further information, please contact the HWUM Timetabling & Examinations unit.

Telephone: +603-8894 / 3899 / 3617

Email: hwumexamunit@hw.ac.uk