

INTERMEDIATE AWARDS INFORMATION FOR POSTGRADUATE TAUGHT STUDENTS



WHAT ARE INTERMEDIATE AWARDS?

At present students receive a University certificate at graduation for *one* of the following awards when they complete a taught postgraduate course:

- Postgraduate Certificate in ...
 - Postgraduate Diploma in ...
 - Master of ..
- } named award

In addition to the final, end-of-course award, you can now apply for an additional award as you progress through your course, provided you have obtained sufficient credits and gained the required grades. Awards given prior to the final, graduating award are known as intermediate awards.

Certificates for intermediate awards are not issued automatically when you have obtained sufficient credits. If you would like to receive a certificate, you need to apply and pay the appropriate fees.

WHAT INTERMEDIATE AWARDS AM I ENTITLED TO?

As a student on a taught postgraduate course, you may be entitled to receive *one or two* intermediate certificates as follows:

- Postgraduate Certificate in ...
 - Postgraduate Diploma in ...
- } named award

Some taught postgraduate courses do not provide a Postgraduate Certificate award, so please refer to your Course Handbook to find out if this intermediate award is available before applying.

AM I ELIGIBLE FOR AN INTERMEDIATE AWARD?

To be eligible for each intermediate award, you have to satisfy specific criteria:

| Intermediate award | Criteria |
|--|---|
| Postgraduate Certificate in ... (not available on all PG courses, please check your handbook) | At least 60 credits, with modules passes and an average award performance at the level specified in the Course Handbook. |
| Postgraduate Diploma in ... | At least 120 credits, with modules passes and an average award performance at the level specified in the Course Handbook. |

Minimum module passes and minimum average award performance vary from one course to another. Please check your Course Handbook for such details in relation to your own course.

HOW DO I APPLY FOR AN INTERMEDIATE AWARD?

If you have obtained the required credits and would like to receive a certificate for your intermediate award, please complete the [application form](#). Subject to approval of the Senate of the University, your certificate will be awarded on the last day of the month your application was made.

note: if you have outstanding debts to the University (eg tuition fees, re-assessment fees), your intermediate award or exit award will not be issued until you have paid these debts.