

REASSESSMENT APPLICATION FORM

Malaysia Campus

Personal Details

| | | | |
|----------------|--|-----------------------|--|
| Student name: | | Student ID: | |
| Programme: | | Year of Study: | |
| Nationality: | | NRIC/Passport Number: | |
| Email address: | | Contact Number: | |

Examination Details

| Course Code | Title of Course | Fee MYR 200/MYR 212* per course [#] |
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| <small># If you are taking reassessments due to approved mitigating circumstances, you do not need to pay reassessment fee but the form must be completed and submitted.</small> <small>* In accordance with the expanded provisions under the Service Tax Act 2018, the fee amount may include a 6% Sales and Service Tax (SST), applicable only to non-Malaysian citizens for education-related fees.</small> | | <small>Late fee MYR (if applicable)</small> |
| | | <small>Total fee payable MYR</small> |

Student Declaration

I hereby make application to present myself or submit work for re-assessment in the above courses and enclose a fee of **MYR 200/MYR 212*** per course. I understand that I am required to abide by the regulations of the University and to conform to its discipline procedures.

Signature: _____

Date: _____

Method of Payment

1. Online Transfer

| | |
|--------------|------------------------------------------------------------------------------|
| Payee Name | HERIOT-WATT UNIVERSITY MALAYSIA SDN BHD |
| Bank Name | Malayan Banking Berhad |
| Account no. | 5140-1102-2817 |
| Bank address | 1st Floor, Menara Maybank, 100 Jalan Tun Perak, 50050 Kuala Lumpur, Malaysia |
| Swift code | MBBEMYKL |

2. By Cheque / Bank draft

3. Credit card / Debit card / Cash / Touch'n Go eWallet payment can be made at Student Service Centre [SSC] counter only

This form should be returned to Malaysia Student Service Centre, Heriot-Watt University Malaysia Campus email: student-services-malaysia@hw.ac.uk along with the proof of payment.

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|------------------------|------|
| For Office use: | |
| Total fees paid MYR | Date |