

# 2025/2026

## SECTION 1: UNIVERSITY STUDIES COMMITTEE DEADLINE DATES FOR SUBMISSION OF AGENDA ITEMS AND PAPERS

1. The deadline dates for submission of agenda items and papers to individual meetings of the Studies Committee are detailed below – **NB:** please refer to [section 2](#) for final programme and course submission and approval dates.
2. So that there is sufficient time for papers to be collated and reviewed prior to the meetings, proposals submitted after the deadlines will be held back until the next meeting.
3. All proposals should be entered/updated via the Global Curriculum Management System (GCM).

Meeting Date	Deadline for Papers
Tuesday 2 <sup>nd</sup> September 2025	Tuesday 19 <sup>th</sup> August 2025
Wednesday 29 <sup>th</sup> October 2025	Wednesday 15 <sup>th</sup> October 2025
Wednesday 10 <sup>th</sup> December 2025	Wednesday 26 <sup>th</sup> November 2025
Tuesday 27 <sup>th</sup> January 2026	Tuesday 13 <sup>th</sup> January 2026
Wednesday 18 <sup>th</sup> March 2026	Wednesday 4 <sup>th</sup> March 2026
<b>Thursday 30<sup>th</sup> April 2026</b>	<b>Thursday 16<sup>th</sup> April 2026</b>
Tuesday 16 <sup>th</sup> June 2026	Tuesday 2 <sup>nd</sup> June 2026

## SECTION 2: FINAL PROGRAMME AND COURSE SUBMISSION AND APPROVAL DATES

### a) Proposals to the University's Studies Committee for approval <sup>1</sup>

Type of Proposal (Route 1, Route 2 and Withdrawals in GCM)	Final Submission Date
<p>For Guidance on proposal routes see:  <a href="#">‘Approval Route Guidance Table’</a></p> <p>For example, proposals for USC approval:</p> <ul style="list-style-type: none"> <li>• New programmes</li> <li>• New Location/Mode of Study</li> <li>• Withdrawal of programmes...</li> </ul>	<p><b>Thursday 16<sup>th</sup> April 2026</b>            (For the meeting on Thursday 30<sup>th</sup> April 2026)</p>

### b) Final modifications approved within GCM <sup>1</sup>

Type of Proposal (Route 3 and course modifications)	Final Approved Date
<ul style="list-style-type: none"> <li>• Programme structure revisions (<i>that do not require the University's Studies Committee approval</i>)</li> <li>• Course modifications that impact on timetabling or affect other Schools</li> <li>• Withdrawal of courses</li> </ul>	<p><b>Thursday 30<sup>th</sup> April 2026</b></p>

<sup>1</sup> **NB:** It is necessary to set final submission/approval dates so that specific key activities may be completed (such as timetabling). It is therefore important that Schools meet the final submission/approval dates.