

Academic Review is a periodic, enhancement-led, quality assurance process that reviews all credit-rated programmes over a six-year cycle. Reviews usually consider all programmes across locations and modes of delivery within a Discipline group, ensuring that academic standards are upheld, programme quality is maintained, and the student learning experience is of a high standard. The process also serves as a mechanism for re-approving programmes for ongoing delivery.

The Review Process

 IN ADVANCE	Academic Quality (AQ) meets with the Discipline Team to outline the process and agree next steps (e.g. scheduling, guidance on the Reflective Analysis document, nominating external academics). The Quality Enhancement Team provides support in preparing for the Enhancement Workshop. The School prepares a Reflective Analysis document which is read by the review team prior to the event.
 REVIEW TEAM COMPOSITION	• 2 internal academics • 2 external academics • 2 students Academic Quality staff also attend. School staff and students participate in scheduled meetings.
 REVIEW EVENT	Reviews are held in-person or online, and bring together the Review Team, School staff, and students to explore key aspects of provision. Includes an Enhancement Workshop focused on opportunities for improvement.
 POST-REVIEW	The Review Team produces a report highlighting good practice and recommendations; the School responds with an Action Plan. The Report and Action Plan submitted to UCQS (and RDC if research provision is included). A one-year Progress Report submitted by the School to the same committee(s).

Resources and Support

- **General enquiries:** aqreviews@hw.ac.uk
- **Detailed guidance, published reports, action plans, and progress updates, and the forward schedule:** [Academic Review Hub](#)
- **Enhancement Workshop guidance:** [Enhancement Workshop Hub](#)
- **Information for external reviewers:** [Academic Review webpage](#)
- **University quality policies and procedures:** [Learning & Teaching Policy Bank](#)