

Road Traffic Incident Particulars

QBE Policyholder to complete all details and retain this part (sheet 2).
The incident must be reported to QBE Insurance immediately

Third party name	
Third party email address	
Third party telephone number	
Third party mobile number	
Third party vehicle registration	
Third party vehicle make/model	
Third party address	
Number of passengers in third party vehicle	
Third party insurer name	
Third party policy number	
Police crime reference	
Police officer name	
Police officer collar number	
Witness name	
Witness telephone	
Witness vehicle registration	
Witness address	

Road Traffic Incident Particulars

QBE Policyholder to complete all details and hand this part (sheet 1)
to the third party immediately.

Policyholder	
Policy number	
QBE insured driver name	
Line manager	
QBE insured vehicle registration	
QBE insured vehicle make/model	
Number of passengers in QBE vehicle	
Collision date	
Collision time	
Collision location	
Damage to QBE insured vehicle	
Additional comments (if required)	

The details are for information only – the driver does not admit liability.

The QBE insured driver will report the incident to our supplier immediately following the collision.

If the incident is deemed to be the QBE insured driver's fault our supplier will try to contact you to offer assistance. However, to avoid any unnecessary delay, please feel free to call our offices immediately for assistance on 01484 912005.

Information for all other parties involved in this incident with our driver

We note that you have been involved in an incident with a **QBE Policyholder**. If the accident was the fault of the **QBE Policyholder**, we would like to offer our services to ensure you get the best possible outcome, quickly.

It is a legal duty of you and your representatives (your insurer, solicitors, hire, repair or claims management company) to keep your losses to a minimum.

You should read the information overleaf as it is provided for your benefit.

Next steps:

Please call QBE IMMEDIATELY on 01484 912005 with our policyholder and/or our driver's details (filled in overleaf) **Lines are open 24/7, 365 days per year.**

We will arrange a **free replacement same group vehicle** whilst yours is off the road - you don't need to worry as we will cover the cost of the hire, details of which are available on request.

We will **collect your damaged vehicle, repair it and re-deliver to your door**, or if it is beyond economical repair we will arrange for an assessor to inspect your vehicle and pay the write off value.

You won't be out of pocket at any stage, and there are no forms to fill - just phone us once and we'll do the rest. You won't have any excess to pay and no loss of No Claims Bonus.

To set the wheels in motion for a swift resolution from this incident or if you have any queries about the nature of this offer, **please call QBE immediately.**

N.B. All correspondence in relation to this incident should be directed in writing to our Insurance Company who are:

**QBE Insurance (Europe) Ltd, c/o FMG, Broad Lea House,
Dyson Wood Way, Bradley Business Park,
Huddersfield, HD2 1GZ**

Telephone: 01484 912005.

Data Privacy Notice

Any personal data provided to the insurer will be processed in compliance with all applicable laws and regulations and in accordance with the privacy notice which can be found at <https://qbeurope.com/privacy-policy/>. Alternatively you may contact the insurer's Data Protection Officer to request a copy of the full privacy notice by email: dpo@uk.qbe.com or by writing to: the Data Protection Officer, QBE European Operations, Plantation Place, 30 Fenchurch Street, London EC3M 3BD.

Vehicle Incident Details Form

QBE Policyholder to complete all details and retain this part (sheet 2).
The incident must be reported to QBE Insurance immediately

Please call: **0808 100 8181**

Driver name

Collision date

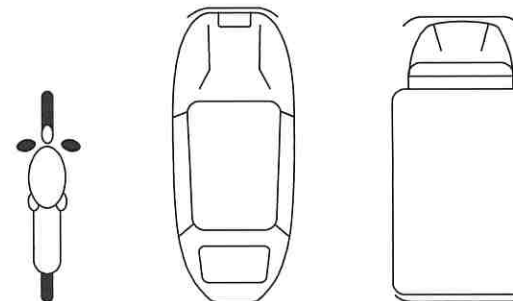
Collision time

Collision location

Weather conditions

Please record any details of the incident that may assist with our enquiries and take photographs if safe to do so

Please indicate point of impact to the Third Party vehicle with an X.



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