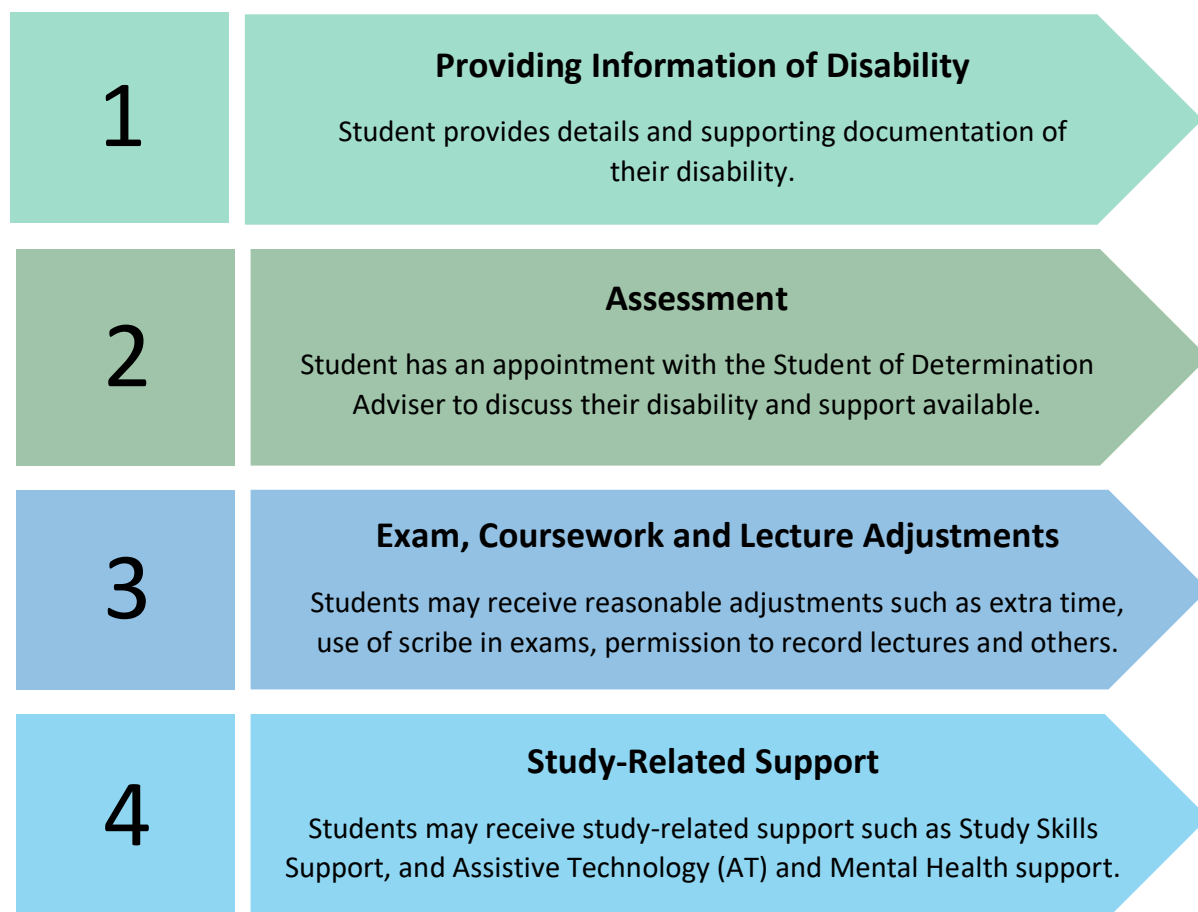


Students of Determination Support Pathway

You can contact us via email at dubai.determination@hw.ac.uk.

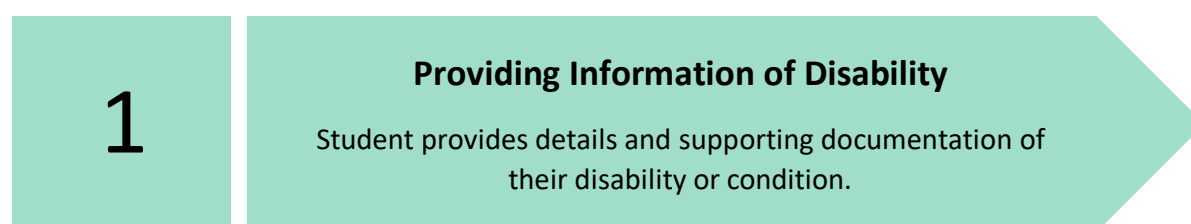
Overview of Pathway



Support Pathway in Detail

The Determination Service is here to provide students of determination with advice, guidance and assess support needs. As it can take some time to arrange support, the sooner we know about a student's disability the sooner we can begin to organise any support they may need. **Students are advised to contact dubai.determination@hw.ac.uk, preferably before they start their studies or as soon as possible after arrival.**

Evidence



Students are advised to let the University know about their disability in their university application.

These details are then processed by the Students of Determination Adviser who will email offer holders to gather more information about their disability-related support needs and to collect supporting documentation of their disability. Documentation can be in the form of medical reports, prior support received, and details of how the disability or condition impacts their daily life and study skills. All information shared remains confidential between the student and adviser.

Who is involved?

- Student
- Determination Adviser

Assessment

2

Assessment

Student has an appointment with the Student of Determination Adviser to discuss their disability and support available.

Once the Determination Adviser receives a student's information, the student will be invited to have an online, phone or in person meeting with the advisor to discuss their experience of studying and the support available at the University.

In this appointment the adviser discusses the student's study-related support needs, based on a consultation and documentation provided. The adviser recommends reasonable adjustments and support plans that may be required like extra time in exams and class tests, a learning profile or a personal care plan and more.

The agreed provisions and adjustments will be communicated to the relevant members of staff via the Student Record System, to which only authorised personnel have access. The student's condition will not be disclosed but details will be provided of the adjustments to be put in place and/or points of which staff should be aware with the student's consent. Students are encouraged to disclose their disability with their personal tutor and lecturers, but it is voluntary. No details of the disability/condition or adjustments are recorded on academic records like transcripts.

Who is involved?

- Student
- Determination Adviser
- Academic Staff

Reasonable Adjustments

3

Exam, Coursework and Lecture Adjustments

Students may receive reasonable adjustments such as extra time, use of scribe in exams, permission to record lectures and others.

After the assessment and provision of reasonable adjustments, the Determination Adviser will collaborate with the Exams Team and the Academic Schools to ensure that the provisions are arranged as required. It is important for students to check their emails and student profile to view their adjustments. Students should communicate with teaching staff and personal tutor about their adjustments and reach out to the Determination Adviser for any additional support.

Who is involved?

- Exams Team (arrange exam support e.g., computers, readers, scribes, different exam settings)
- Teaching Staff/ Admin Support (arrange coursework/class test support)
- Determination Advisor

Study-Related Support

4

Study-Related Support

Students may receive study-related support such as Study Skills Support, Assistive Technology (AT) and Mental Health support.

Students may be recommended study-related support such as study skills support, Assistive Technology (AT), and mental health mentor support.

Students must regularly check their Heriot-Watt emails to ensure they are receiving details about their support sessions.

Who is involved?

- Student
- Determination Adviser
- Support providers

Your Responsibilities as a Student

- Send supporting documentation of disability/condition to the Determination Adviser in a timely manner, preferably before commencing studies.
- Respond to meeting request with the Determination Adviser.
- Attend meeting, be honest about your support needs in this meeting.
- Attend any further meetings with the adviser.
- Regularly check and respond to emails especially those from your academic school, lecturers, or support staff.
- If your support requirements change or if you have any problems concerning your studies or support, please contact us as soon as possible [by email](#). The sooner we know about any issues, the quicker we can try to resolve these.

Determination Support Service Responsibilities

- Student will meet with the Determination Adviser who will discuss and assess support needs for their studies. The adviser will become their point of contact for support throughout their studies.
- Liaise with academic schools and exam teams to ensure adjustments and support is in place.
- Regular check-ins with student especially in the first year of studies.
- Will arrange study-related support if required.
- Can liaise with academic schools, lecturers, personal tutors, and other support services within the University on behalf of the student.
- Can signpost to external services.

If you are a Parent/Carer Who has Concerns about a Student registered with our Service

- We welcome parents/carers to contact us should they have any concerns about a student by email at Dubai.determination@hw.ac.uk.
- If the student has signed a consent form to share details, we can discuss details about support, we will not divulge details about academic progress or results.

- If there is no consent to share, we will take concerns and follow up with the student.